



WEST (INNER) AREA COMMITTEE

**Meeting to be held in the Strawberry Lane Community Centre, Strawberry Lane, Leeds,
LS12 1SF on Wednesday, 8th September, 2010 at 5.00 pm**

MEMBERSHIP

Councillors

- | | |
|------------------|----------------------------|
| J Harper (Chair) | - Armley; |
| A Lowe | - Armley; |
| J McKenna | - Armley; |
| | |
| D Atkinson | - Bramley and Stanningley; |
| T Hanley | - Bramley and Stanningley; |
| N Taggart | - Bramley and Stanningley; |

Co-opted Members

- | | |
|------------------|--|
| Hazel Boutle | - Armley Community Forum |
| Eric Bowes | - Armley Community Forum |
| Roland Cross | - Bramley and Stanningley
Community Forum |
| Stephen McBarron | - Bramley and Stanningley
Community Forum |

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**Acting West North West Area Manager:
Jason Singh
Tel: 33 67858**

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL ITEMS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>Agenda item 11 – Appendix 3 of Community Centres Report – Access to Information Procedure Rule 10.4 (3) – information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	

Item No	Ward	Item Not Open		Page No
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive and apologies for absence.</p>	
6			<p>MINUTES - 22ND JUNE 2010</p> <p>To confirm as a correct record the minutes of the meeting held on 22nd June 2010.</p>	1 - 10
7			<p>MINUTES - COMMUNITY FORUM MEETINGS</p> <p>To receive for information purposes the minutes of the following Community Forum meetings:</p> <ul style="list-style-type: none"> • Armley Community Forum – 15th June and 20th July 2010 • Bramley and Stanningley Community Forum – 29th July 2010. 	11 - 16
8			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	
9	Armley; Bramley and Stanningley;		<p>ACTING AREA MANAGER'S REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods updating Members on progress against the Leeds Strategic Plan and the Inner West Area Delivery Plan.</p>	17 - 26

Item No	Ward	Item Not Open		Page No
10	Armley; Bramley and Stanningley;		<p>COMMUNITY ENGAGEMENT PROGRAMME UPDATE</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods providing a summary of the progress made in delivering a programme of community engagement in the inner west area.</p>	27 - 30
11	All Wards;	10.4(3)	<p>COMMUNITY CENTRES REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods providing information in relation to the management of Community Centres in the inner west area.</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	31 - 44
12	Armley; Bramley and Stanningley;		<p>WEST LEEDS ENTERPRISE CENTRE</p> <p>To receive a report from the LEGI Programme Manager providing information on the costs and achievements of the West Leeds Enterprise Centre project as part of the Sharing the Success programme.</p>	45 - 54
13	Armley; Bramley and Stanningley;		<p>HEALTH AND WELLBEING UPDATE REPORT</p> <p>To receive and consider a report from the Health and Improvement Manager providing background information about health and wellbeing partnerships and how initial priorities have been developed.</p>	55 - 58
14	Armley; Bramley and Stanningley;		<p>COMMUNITY SAFETY ISSUES, INNER WEST LEEDS</p> <p>To receive a report from the Acting West / North West Area Manager providing an update on community safety issues and crime trends in Inner West Leeds since the Area Committee meeting in June 2010.</p>	59 - 66

Item No	Ward	Item Not Open		Page No
15	All Wards;		<p>CHILDREN'S SERVICES PERFORMANCE REPORT</p> <p>To receive and consider a report from the Interim Director of Children's Services providing the Area Committee with various Children's Services performance data disaggregated at Area Committee or Ward level.</p>	67 - 88
16			<p>DATES, TIMES AND VENUES OF FUTURE AREA COMMITTEE MEETINGS</p> <p>Wednesday, 20th October 2010, at 5.00 pm (Stanningley Rugby Club)</p> <p>Wednesday 15th December 2010, at 4.00 pm (Strawberry Lane Community Centre)</p> <p>Wednesday 16th February 2011, at 5.00 pm (Stanningley Rugby Club)</p> <p>Tuesday 6th April 2011, at 5.30 pm (Strawberry Lane Community Centre)</p> <p>MAP OF TODAY'S VENUE</p> <p>Strawberry Lane Community Centre, Strawberry Lane, Leeds, LS12 1SF</p>	

Agenda Item 6

WEST (INNER) AREA COMMITTEE

TUESDAY, 22ND JUNE, 2010

PRESENT: Councillor J Harper in the Chair
Councillors ¹ T Hanley and A Lowe

Co-optees Hazel Boutle, Armley Forum
Eric Bowes, Armley Forum
Stephen McBarron, Bramley and
Stanningley Community Forum

1 Election of Chair 2010/11

The Chief Democratic Services Officer submitted a report outlining the arrangements for the annual election of the Chair of the Area Committee.

In accordance with the agreed procedure, the Chief Democratic Services Officer reported that a nomination for the position of Chair had been received on behalf of Councillor J Harper and those Elected Members present at the West Inner Area Committee meeting were asked to take a formal vote.

RESOLVED - That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor J Harper be elected as Chair of the West (Inner) Area Committee for the Municipal Year 2010/11.

2 Chair's Opening Remarks

The Chair welcomed everyone to the first meeting of the West (Inner) Area Committee for the 2010/2011 municipal year.

She informed the meeting that Councillor D Atkinson was currently in hospital and it was agreed that the Acting West North West Area Manager would write a letter, on behalf of the Area Committee, conveying their best wishes to her for a speedy recovery.

3 Declaration of Interests

The following personal declarations were made:-

¹ Cllr Hanley was absent at the commencement of the meeting (causing the meeting to be inquorate for a short while), all recommendations of the Committee were subsequently confirmed as resolutions when the meeting became quorate.

- Councillor A Lowe in her capacity as a Member of the Credit Union (Agenda Item 12) (Minute 10 refers)
- Councillor J Harper in her capacity as a Member on Plans Panel (West) (Agenda Item 13) (Minute 12 refers)

4 Apologies for Absence

Apologies for absence were received on behalf of Councillor D Atkinson and J Mc Kenna.

5 Open Forum

The Chair gave notice that in accordance with the Area Committee Procedure Rules, there was provision for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee in order to allow members of the public an opportunity to ask questions or to make representations on any matter which fell within the remit of the Area Committee.

There were no issues raised on this occasion.

6 Minutes of the Previous Meeting

RECOMMENDED - That the minutes of the meeting held on 14th April 2010 be approved as a correct record.

7 Matters Arising from the Minutes

a) Open Forum (Minute 90 refers)

Clare Wiggins, Area Management Officer informed the meeting that in respect of The Cowie, the Community Environment Officer had now visited the site which had resulted in the area being cleaned. However, persistent fly-tipping remained on this site which was being closely monitored.

In relation to Rodley Park, a dialogue was continuing on this issue between Councillor T Hanley and the Parks Department.

b) Children's Services – Area Committee Performance Report (Minute 93 refers)

Clare Wiggins, Area Management Officer informed the meeting that Head teachers of local schools would be invited to attend the October Area Committee to discuss performance statistics and other matters in relation to the areas primary and secondary schools.

8 Minutes - Community Forum Meetings

A copy of the minutes of the Armley Community Forum meetings held on 20th April 2010 and 18th May 2010, together with the minutes of the Bramley and Stanningley Community Forum meetings held on 25th March 2010 and 20th May 2010 were also attached for Members' information.

RECOMMENDED –

a) That the minutes of the Armley Community Forum meetings held on 20th April 2010 and 18th May 2010, together with the minutes of the Bramley and Stanningley Community Forum meetings held on 25th March 2010 and 20th May 2010 be received and noted.

b) That the Acting West North West Area Manger be requested to write a letter, on behalf of the Area Committee, to Stephen Longley and Morgan Pugh, thanking them for their past services as Co-optees on the Area Committee.

9 Appointment of Co-optees 2010/11

The Director of Environment and Neighbourhoods submitted a report which sought approval for the annual appointment of Co-opted Members to the West (Inner) Area Committee, in accordance with Article 10 of the Constitution, which states that there was provision for the Area Committee to appoint up to five non-voting co-opted members to support the Area Committee.

RECOMMENDED - That Hazel Boutle and Eric Bowes (Armley Forum) and Stephen McBarron and Roland Cross (Bramley & Stanningley Forum) be appointed as non-voting co-opted members on the West (Inner) Area Committee for the 2010/2011 municipal year.

10 Wellbeing Fund 2010/11 - Update Report

The Director of Environment and Neighbourhoods submitted a report providing Members with details of the amount of well-being capital and revenue funding available for the financial year 2010/2011, an update on the commitments already made and comment on any of the new applications received to date.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Breakdown of Revenue Spend (Appendix 1 refers)
- Project Summary – CCTV –Broadleas Roundabout (Appendix 2 refers)
- Project Summary – New Wortley Temporary Community Garden (Appendix 3 refers)
- Project Summary – Armley Branch Sustainability (Appendix 4 refers)
- Project Summary – Breeze Friday Night Project (Appendix 5 refers)
- Project Summary – Dispersal Order Edinburghs (Appendix 6 refers)
- Project Summary – Armley Christmas Lights Event (Appendix 7 refers)

Clare Wiggins, Area Management Officer presented the report and responded to Members' questions and comments.

At the request of West North West Area Management, a number of officers/case workers were in attendance to provide the Area Committee with background detail on their respective projects.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the financial breakdown of the Well-being Budget revenue spend for 2010/11 as outlined in Appendix 1 of the report.
- c) That the following requests for funding for revenue and capital allocations and be dealt with as follows:-

<u>Project Name</u>	<u>Decision</u>
CCTV – Broadlees Roundabout	Deferred until 8 th September 2010 meeting and, in the interim period, authority be given for officers to proceed with the required planning application
New Wortley Temporary Community Garden	Approved £1,200
Armley Branch Sustainability	Approved £10,000
Breeze Friday Night Project	Approved £7,000 with a report back on progress in six months time and for a dialogue to be undertaken between the Acting West North West Area Manager and the Executive Member (Leisure) with regards to the funding criteria
Dispersal Order Edinburghs	Approved £4,809
Armley Christmas Lights Event	Approved £2,000

- d) That the Acting West North West Area Manager be requested to investigate the current position in relation to two outstanding small grant applications, namely Armley Fun Day and Armley Common Rights Trust Hanging Baskets, with a report back at the next meeting on 8th September 2010.

11 Community Safety Report

The West North West Leeds Area Manager submitted a report on Community Safety issues in Inner West Leeds.

Police Inspector Bownass presented the report and provided the meeting with an update on Community Safety issues and crime trends in Inner West Leeds since the last Area Committee meeting.

In addition to the presentation, Gill Hunter, Area Community Safety Co-ordinator, Environment and Neighbourhoods also gave an update on current issues.

The Chair thanked Inspector Bownass and Gill Hunter for their attendance.

RESOLVED- That the contents of the report and the update provided by the West Yorkshire Police be noted and welcomed.

12 Area Manager's Report

The Director of Environment and Neighbourhoods submitted a report informing Members of progress against the Leeds Strategic Plan on a number of projects in the West Inner Leeds area, as determined by the Area Delivery Plan 2009-11.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Bringing Armley Together dated 9th March 2010
- Scrutiny Statement – Youth Service Surveys – Scrutiny Board (Children's Services) – April 2010

Jason Singh, Acting West North West Area Manager, Clare Wiggins, Area Management Officer and Nigel Conder, Armley and Pudsey Town Centre Manager presented the report and responded to Members' queries and comments.

At the request of the Chair, Suzane Wainwright, Senior Youth Officer, Learning and Leisure provided the meeting with background detail in relation to the Scrutiny Statement on Youth Service Surveys.

In summary, specific reference was made to the following issues:-

- the need for a detailed report on the West Leeds Enterprise Centre (LEGI) covering such issues as monies spent to date, jobs created, companies formed etc to be submitted to the next meeting in September 2010
- the need for clarification in relation to the 10 year maintenance costs in respect of Armley Moor with a report back at the next meeting in September 2010

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That the Acting West North West Area Manager be requested to commission a detailed report on the West Leeds Enterprise Centre (LEGI) for discussion at the next meeting on 8th September 2010.
- c) That the Acting West North West Area Manager be requested to investigate the current position with Parks and Countryside in relation to the 10 year maintenance costs in respect of Armley Moor with a report back at the next meeting on 8th September 2010.

13 Inner West Area Delivery Plan 2009/10 - Update Report - Quarters 3 and 4

The Director of Environment and Neighbourhoods submitted a report informing Members of progress to date for the second two quarters of the Area Delivery Plan (ADP) 2009-10.

Appended to the report was a copy of the Inner West Area Committee – Area Delivery Plan 2008/11 for the information/comment of the meeting.

Clare Wiggins, Area Management Officer, presented the report and responded to Members' queries and comments.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes and welcomes the progress in relation to the Inner West Area Delivery Plan 2008-2011.

14 Priority Neighbourhood Areas - Update

The Acting West North West Area Manager submitted a report providing the meeting with an update on progress, and achievements to date that have occurred in the Inner West's Priority Neighbourhood Areas (also known as Local Area Management Plans – LAMPS)

The report also outlined the next steps for each of the partnerships.

Jason Singh, Acting West North West Area Manger presented the report and responded to Members' queries and comments.

RESOLVED-

- a) That the contents of the report be noted.
- b) That this Committee notes the progress and next steps of the three LAMP areas as outlined in the report.

15 Area Committee Roles 2010/11

The Director of Environment and Neighbourhoods submitted a report on Area Committee roles for 2010/11.

Appended to the report was a summary of the functions to be rolled forward to 2010/11 for the information/comment of the meeting.

Jason Singh, Acting West North West Area Manager presented the report and responded to Members' queries and comments.

The Chair made specific reference to advertising on lampposts and reaffirmed her view that such measures were not necessary within the Armley area.

RESOLVED – That the contents of the report and appendices be noted.

16 Appointments to Outside Bodies 2010/11

The Chief Democratic Services Officer submitted a report outlining the Committee's role in relation to its Elected Member appointments to the community and local engagement category appointments to outside bodies which had been delegated to the Area Committee to decide.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointments to Outside Bodies Procedure Rules (Appendix 1 refers)
- Area Committee Appointments to Outside Bodies Schedule (West Inner) (Appendix 2 refers)

Arising from discussions, clarification was sought on whether or not Bramley Sure Start had now been officially wound up as an organisation.

Stuart Robinson, Governance Services responded and agreed to investigate this matter further with a report back on progress at the next meeting in September 2010.

RESOLVED:-

- (a) That the contents of the report and appendices be noted.
- (b) That in respect of the Outside Body schedule, approval be given to the following appointments being made for the Municipal Year 2010/11:-

ALMO West Inner Area Panel

Councillor J Harper
Councillor N Taggart

Bramley Sure Start	Councillor N Taggart Mr S McBarron
West North West Divisional Community Safety Partnership	Councillor J McKenna
Children Leeds West Partnership	Councillor A Lowe
West North West Health and Social Care Partnership	Councillor A Lowe
West North West Education, Employment, Enterprise and Training Partnership	Councillor T Hanley

- (c) That in relation to the ALMO West Inner Area Panel, Governance Services be requested to supply Councillor J Harper with a list of Panel Meetings for 2010/11.
- (d) That in relation to Bramley Sure Start, Governance Services be requested to make further enquiries on whether or not this outside body had now been officially wound up with a report back on progress at the next meeting on 8th September 2010.

17 **CCTV Report - West Inner Area**

The Director of Environment and Neighbourhoods submitted a report on the Community Safety CCTV service in relation to the North West (Outer) area.

Appended to the report was a copy of a document that provided Members with a financial breakdown and a summary of incidents reported to the West (Inner) Area Committee for the information/comment of the meeting.

Jason Singh, Acting West North West Area Manager presented the report and responded to Members' queries and comments.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Financial Cost breakdown for West (Inner) Area Committee (Appendix 1 refers)
- Summary of incidents reported in the West (Inner) Area Committee (Appendix 2 refers)

RESOLVED - That the contents of the report and appendices be noted and welcomed.

18 Dog Control Orders

The Director of Environment and Neighbourhoods submitted a report regarding the Council's proposals to introduce Dog Control Orders in the City.

Stacey Campbell, Service Manger, Environment and Neighbourhoods presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of the total number of people engaged in the Dog Warden Service
- a request for the Service Manager to attend a future meeting of the Armley Forum to talk about Dog Control Orders

RESOLVED –

- a) That the contents of the report be noted and welcomed.
- b) That Clare Wiggins, Area Management Officer be requested to e mail the date and time of the next Armley Forum meeting to the Service Manager, Environment and Neighbourhoods.

19 Dates, Times and Venues of Future Meetings

a) That the following arrangements be noted:-

Wednesday 8th September 2010, 17.00, venue t.b.c.

Wednesday 20th October 2010, 17.00, Stanningley Rugby Club

Wednesday 15th December 2010, 16.00, venue t.b.c.

Wednesday 16th February 2011, 17.00, Stanningley Rugby Club

Tuesday 5th April 2011, 17.30, venue t.b.c.

b) That Governance Services be requested to e mail those Members of the Committee who were not present at today's meeting with a view to notifying them of the revised commencement time of 15th December 2010 meeting.

(The meeting concluded at 7.00pm)

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Agenda Item 7



Environments & Neighbourhoods
West Leeds Area Management

Armley Community Forum

Date: 15th June 2010

Present:

Cllr Janet Harper (Chair), H Boutle), Cllr Alison Lowe, D Boutle, E Bowes, D Peck, B & K Draper, M Bruce, D Armitage, E Hey, W Anderson, M Pugh, Wyn Jones (City Projects), E & B Rayworth, J Ramell, G Atack, M Cook, G Shaw, H Shields, A Paul, B Holmes, S Vasey, M Bruce, D & M Stead, F Smith, D Smith, J Fodt, J Gill, A Iqbal, P Ward, Sgt Matt Brown, Sohail Effendi (WNWAMT)

		ACTION
1.00	Welcome	
1.01	Cllr Janet Harper welcomed everyone for coming to the meeting.	
2.00	Apologies	
2.01	Mr Maynard, D Newsome, K Lemm, S Richmond.	
3.00	Minutes of the last meeting & Matters Arising	
3.01	The Minutes of the last meeting were agreed as a true record.	
4.00	Elections	
4.01	Chair, vice chair and treasurer <ul style="list-style-type: none"> • Cllr Janet Harper was confirmed to carry on as the chair of the forum • Hazel Boutle was elected (unopposed) as vice chair. • Morgan Pugh was elected (unopposed) as treasurer 	
4.02	Are committee co-optees <ul style="list-style-type: none"> • E Bowes • Hazel Boutle 	
4.03	Armley Heritage Advisory Group - representatives <ul style="list-style-type: none"> • John FFord • Hazel Boutle 	
4.04	West Leeds Gateway – representatives <ul style="list-style-type: none"> • E Bowes • M Pugh 	
5.00	Police Feedback	
5.01	Sgt Matt Brown attended the meeting and provided the following feedback. <ul style="list-style-type: none"> • Dispersal orders in Little Scotland, seven arrests have been made and are due in court. Kids are not the only target, few adults have also been arrested. • Operation ACHNABA – police working on tackling burglaries in the area. • ANPRT – automatic number plate reader tool, intention is to catch bad boys /criminals, getting proactive resources to tackle crime. • 17 ASBO applications for Armley, 4 have gone successfully through a panel and the rest are due to go shortly. • Residents were advised not to leave doors and windows open in the hot weather. 	

6.00	Townscape Heritage Initiative - THI	
6.01	Armley Conservation Area Shopfront Design Guide Wyn Jones presented this item through display boards, hand outs explaining the designs were given out and members of the forum were divided into four groups to discuss the shopfront designs.	
7.00	West Leeds Gateway	
7.01	No one attended the meeting to present this item	
8.0	A.O.B	
8.1	None	
9.00	Date & Time of next meeting	
9.01	Tuesday 20th July 2010 at Armley OSC from 7:00.p.m.	

Armley Community Forum

Date: 20th July 2010

Present:

Cllr Janet Harper (Chair), H Boutle), Cllr Alison Lowe, D Boutle, E Bowes, P Brearley, M & G Litherland, A Sandham, J Granger, S Richmond, F Smyth, B & K Draper, D & M Stead, T Maynard, M Bruce, D Peck, K Lemm, JK & JP Newsome, M Pugh, Rev. D Young, W Anderson, P Kempser, Inspector M Bownass (WYP), S Effendi (WNWAMT).

		ACTION
1.0	Welcome	
1.0	Cllr Janet Harper welcomed everyone for coming to the meeting.	
2.0	Apologies	
2.0	A, Willis, A Paul, D Newsome, J Ramell, B & E Rayworth.	
3.0	Minutes of the last meeting & Matters Arising	
3.0	The Minutes of the last meeting were agreed as a true record.	
4.0	Police Update	
4.0	<p>Inspector Mark Bownass attended the meeting and provided following feedback on current operations in the area.</p> <ul style="list-style-type: none"> • Two horseback officers been patrolling the area for the last few weeks. • As a result of current police activities and operations in the area burglaries in the area have been reduced in last few weeks. • MB thanked Area committee for approving the funding for Dispersal Orders, and stated that this will help reduce crime further. • MB mentioned another project funded by ALMO to tackle prostitution, drug dealing and Anti Social Behaviour. • Police is also taking on the landlords who are not fulfilling their obligations as regards to ASB by their tenants. • Confiscated bikes will be crushed, if the owner can't provide the proper paperwork for the bike. • MB mentioned the Prevent event and visits to various religious place in the area by the participants of the event. The event was very educational and informative. • MB informed that an On 14th & 15th September Police, First Bus Service and Fire Service representative will be visiting some schools in the area and teaching children how to behave on buses. <p>Future Pact meeting dates 2nd August 2010 13th September 2010 25th November 2010 6th December 2010</p>	
5.0	Dog Control Orders	
5.0	Abigail Sandham from Environmental Action Team attended the meeting for this item and stated that Dog Control \Orders can be established under the provision of the Clean Neighbourhoods And Environment Act 20058 (CNEA). It is already an offence not to clear up after your dog has fouled.	

	<p>Leeds city council is considering implementing the following orders</p> <ul style="list-style-type: none"> • Keeping dogs on lead in prescribed areas – this would apply to specific areas ensuring public safety and cleanliness. • Requesting a dog is put on a lead – this would be used where dogs being exercised off the lead are causing problems to other users of the land and it is felt the dog should be kept under control. • Maximum number of dogs walked at any one time - this is to ensure that the owner is able to control the behaviour and remove all of the waste of the dogs they are responsible for . • Banning dogs from prescribed areas – this is to keep areas such as schools and playgrounds safe and clean for children. <p>A second phase will be introduced sometime next year and proposal will include</p> <ol style="list-style-type: none"> 1. Football fields and 2. Dogs running in streets without a lead. 	
6.0	Highways - Feedback	
6.0	Chris Way presented this item as usual and reported on a number of traffic management schemes in the area.	
8.0	A.O.B	
8.0	Issue of overgrowing shrubs coming from the park was reported, Cllr Harper to take this up with Parks & Countryside.	Cllr Harper
8.0	It was suggested that a representative of the planning department be invited to a future forum meeting.	AMT
8.0	Author Pauline Brearley attended the meeting and introduced her book The History of A Branch of The Davidson Family. The authors family tribute helped raise awareness of health issue. The copies of the book were put up for sale costing £15 each, the proceeds to go towards cancer research.	
9.0	Date & Time of next meeting	
9.0	Tuesday 21 st September 2010 at Armley OSC from 7:00.p.m.	

Bramley & Stanningley Community Forum

Date: 29th July 2010

Present: Stephen McBarron (Chair), Cllr Ted Hanley, BK Miller, S Breens, M Houseman, g Tempest, C Heaton, M Peott, N Gibson, A Silson, S Fothergill, J Lockett, P Miles, M Tyson, A Carroll (WYP), D Thornton (WYP), S Longley, I Shaw, R Cross, S Withers, JB Quimby, BM Lees, BM North, K Miller, L McGhee (vice chair), Norman G, Sohail Effendi (WNWAMT).

Apologies: Tom Maynard

1.0 WELCOME

1.1 Everyone was welcomed to the meeting

2.0 Minutes of the last meeting and matters arising

An issue regarding bus service raised at the last meeting was omitted from the minutes, Cllr Hanley took up this item and informed the meeting that

- he had met up with the METRO representative to address this issue, a detailed discussion took place and while they were sympathetic to needs of the residents, unfortunately it all boils down to economics and to keep a service running people needs to use those services as popular routes will have priority.
- Cllr Hanley informed the meeting that METRO does not have the power to force another bus service in providing a specific service.
- Cllr Hanley stated that while he appreciates residents sentiments, however, there are limits as to what the councillors can resolve, private bus companies can be asked but can't be forced to provide unprofitable service.
- Cllr Hanley also mentioned that a number of issues have been resolved by the councillors including 31 million for the school in the are and future parks and pavement work.
- Cllr Hanley offered to organise another meeting with the bus services and to include residents in the meeting.
- A suggestion to do a petition was also raised at the meeting.

2.7 Minutes were approved as accurate record of the meeting.

3.0 Dog Control Orders – Steve Waterhouse

3.1 Steve Waterhouse from Environmental Action Team attended the meeting for this item and stated that Dog Control \Orders can be established under the provision of the Clean Neighbourhoods And Environment Act 20058 (CNEA). It is already an offence not to clear up after your dog has fouled.

Leeds city council is considering implementing the following orders

- Keeping dogs on lead in prescribed areas – this would apply to specific areas ensuring public safety and cleanliness.
- Requesting a dog is put on a lead – this would be used where dogs being exercised off the lead are causing problems to other users of the land and it is felt the dog should be kept under control.
- Maximum number of dogs walked at any one time - this is to ensure that the owner is able to control the behaviour and remove all of the waste of the dogs they are responsible for .
- Banning dogs from prescribed areas – this is to keep areas such as schools and playgrounds safe and clean for children.

A second phase will be introduced sometime next year and proposal will include

1. Football fields and
2. Dogs running in streets without a lead.

Action

Cllr Hanley

4.0 POLICE UPDATE

4.1 PCSO Alison Carol and Daniel Thornton attended the meeting for this item and informed the meeting that

- Double crack house closure in Bramley.
- ASB is not at present a problem, as there are a number of activities in the area to keep children occupied.
- Not doing too bad for burglaries, however people were urged to be careful in warm weather and ensure that no opportunities are presented to the burglars.
- Having small problem with off road bikes, so everyone was encouraged to report them
- Bramley carnival was a success, so nothing major to report as far as the police is concerned.
- 'Smiley Sid' was placed on Bramley Town Street, a number of children observed the Smiley Sid showing a smiley face to drivers driving within speed limits. Drivers not adhering to the speeding limit are sent warning letters and after the second letter they can be issued with fines.

5.0 Highways

5.1 Chris Way attended the meeting and presented following feedback.

- Pollard Lane: works have been tendered and once contract is awarded will start within 3 months.
- A scheme has been approved to provide some additional refuges on Leeds & Bradford Road. To start detailed design soon.
- Broad Lane. New safety cameras are in place.
- Broad Lane Zebra. A new Zebra crossing is being designed for outside Hollybush Primary school and will be built this financial year, hopefully before Christmas
- A scheme to re-line Half Mile Lane is being developed.
- Still hopeful of obtaining some funding for some TROs in the area.
- Ganners/Broadleas/Landseers 20mph Zone: no further action to date, on hold indefinitely.
- Aston Road/Snowdens. There are some slight accidents in this area which warrant further investigation. It may be possible to pursue some measures in next years' annual programme.

6.0 Report from Ward Members

- 6.1
- Good news, an additional one million pound have been found to put into adaptations scheme.
 - Meals on wheels – current administration is asking for this service to be extended to 7 days a week.
 - Hayleysfield allotment – the job is going ahead start date 6th September 2010.
 - ARAMARK day event took place on 9th July 2010, it was very successful and whole site looks significantly better.
 - Rodley park will be done up.
 - Paths in Rodley were visited, improvements to paths will start in September 2010.
 - Gritting is city wide issue, last year was particularly harsh, we are starting a major enquiry to see how things can be made better.
 - I am glad with the attendance, the speakers and the issues being raised and discussed.
- 6.2 Residents mentioned that the response from council departments is significantly better under current management.

7.0 A O B

7.1 None

8.0 Next meeting

30th September 2010



Originator: Clare Wiggins

Tel: 33 67864

Report of the Director of Environment and Neighbourhoods

To: West (Inner) Area Committee

Date: 8th September 2010

Subject: Acting Area Manager's Report

Electoral Wards Affected:

Armley
Bramley & Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The purpose of this report is to inform members of progress against Leeds Strategic Plan and the Inner West Area Delivery Plan.

1.0 Purpose of This Report

1.1 This report informs Members of the progress against Leeds Strategic Plan and the Inner West Area Delivery Plan.

2.0 Background Information

2.1 The Area Delivery Plan is the delivery of the Leeds Strategic Plan in the Inner West area. This report identifies progress against the themes of the Leeds Strategic Plan.

3. Main Issues

Culture

3.1 The 6th 'I Love West Leeds' festival 2010 featured over 40 events spread over three weeks. The festival reached over 7,500 people and in addition, many more people will have seen the Lamppost Gallery which was exhibited on the main streets of Armley, Bramley, Rodley, Farsley and Pudsey.

- 3.2 The festival worked with all generations from primary age to older people. Ten primary schools took part in projects this year and over 100 older people attended a live music and tea dance event produced in partnership with the neighbourhood network schemes. The festival's first writers in residence scheme saw five young writers working hard under the mentorship of professional writer Rommi Smith. Swallow Hill Community College held their own in-school festival.
- 3.3 Volunteers played a strong role in the festival with 40 volunteers helping to make 500 plaster hippos that were decorated by school children and further volunteers worked on a range of festival events. Libraries played a key part in the festival with hippo events taking place at libraries across west Leeds and live music taking place in Pudsey library, bringing new visitors in. Armley Mills Museum hosts the festival office and featured events such as the family film club, the young writers Word Café and the opening of the new gallery The Millspace which attracted over 70 attendees including the head of the Arts Council England (Yorkshire).
- 3.4 Local partnerships with organisations like Pudsey Business Forum, the Armley & Pudsey Town Centre Manager and Bramley Shopping Centre enabled events to take place in Pudsey Park and Bramley Shopping Centre entertaining local people with live music and activities.
- 3.5 Planning has already begun for autumn and winter events under the festival brand. A full report will be submitted to the Area Committee in October. It should be noted that discussions have taken place with I Love West Leeds to advise that Area Committee funding at previous levels cannot be provided indefinitely. The organisation is actively seeking alternative funding.
- 3.6 The Armley Fun Day took place on 28th July. The Area Committee has supported Armley Common Rights with a small grant of £500 to enhance this event. The Area Management Team hosted a stall jointly with Year of the Volunteer and Armley Townscape Heritage Initiative. The team used the opportunity to promote the Armley Shop Local campaign through an Armley treasure hunt activity and also asked people to complete a questionnaire on local crime and grime issues.
- 3.7 The first Armley summer celebration event took place on 26th June, including summer bands in the park, a dog show, inflatables and other family attractions. It is hoped to increase attendance next year by improving attractions and publicity.

Enterprise and Economy

- 3.8 The Inner West area now has a new Business Facilities and Social Enterprise Manager (BFSEM) – Bill Graham – employed through BARCA Leeds under the Community Centres Consortium. He will attend the Inner West Area Committee in September to introduce himself to members. His role is to improve the long term sustainability of Fairfield Community Centre, New Wortley Community Centre and Wyther Community House.
- 3.9 He started in post in July 2010 and has a strong business background with over 20 years experience starting and developing business and as a director. In Leeds, he started the Leeds Guide 12 years ago with his business partner and built the company into one of the leading independent media groups in Leeds with a strong brand image. He has much experience of motivating staff and coming up with workable business ideas.

- 3.10 The BFSEM is currently putting together a plan to make the social enterprises at the community centres increase sales and turnover and run more efficiently. The plan will include some capital expenditure aimed at giving the centres more opportunities to increase income, looking at staffing issues and ensuring good financial reporting systems are in place. The first outline of the plan will be submitted to the October Area Committee and feedback will be sought from Members.

Debt advice and Debt First Aid Training

- 3.11 Debt and financial advice services continue to be promoted in the area. The Burley Lodge Centre provides weekly debt advice outreach sessions in Armley, Fairfields and Bramley. General advice sessions are available to parents with children aged under five years in Armley Moor, Bramley, Holly Bush and Castleton Children's Centre in New Wortley.
- 3.12 An evaluation report of the Debt Advice Pilot which was undertaken in Seacroft and Armley highlighted the success of the Debt First Aid training which was provided by Leeds Citizens Advice Bureau to frontline staff in the two areas. Since the completion of the pilot, five further training sessions have been arranged. One of these sessions took place at the Healthy Living Network's offices in Armley with staff attending from the following services and organisations: Healthy Living Network, Children's Services, Adult Social Care and Sanctuary Housing. In total over 70 frontline staff from the Inner West area have received the Debt First Aid training.

Affordable Credit

- 3.13 Promotion of Leeds City Credit Union services continues in the area, recently supported by £10,000 Well-being funding from the Inner West Area Committee. In addition to their branch in Armley One Stop Centre, Leeds City Credit Union has collection points in most primary schools and children's centres in the area.
- 3.14 By the end of June 2010, there were 2,910 adult and 568 child credit union members in the Inner West area. In the three months from April to June 2010, a total of 79 adult members and 11 child members joined the credit union in the area.

Town Centre Manager (TCM) update

- 3.15 Traders on Armley Town Street and Branch Road have reported problems of anti social behaviour with numbers of people gathering and drinking in the street. The Police are committed to addressing this problem. As part of the Area Committee funded Armley DPPO, the Area Management is arranging for the DPPO message to be translated into several community languages for posters to be displayed in local shops, pubs and off licenses.
- 3.16 The TCM has been working with the Chamber of Commerce to explore ways of helping existing businesses through training and advice. It should however, be noted that this was tried last year with very low take up from the retailers.
- 3.17 The TCM has decided to suspend the Reward Card scheme in Armley after considerable efforts to promote the scheme. The TCM has tried to encourage traders to promote the scheme but there has not been sufficient support from traders and

shoppers to support the scheme. The TCM is considering potential alternatives to support local retailers and increase footfall.

- 3.18 A business event is being planned for October that will highlight Armley's potential for retailers to locate to the town. The intention is for a number of agencies to have displays highlighting their activities in the area as well as information about investment in the area such as the Townscape Heritage Initiative and Town & District Centre schemes and the new leisure centre. A venue is to be confirmed. In addition, there will be a programme of Arts in Unusual Spaces in four vacant retail units on Armley Town Street. These will be interactive and involve artists from different disciplines holding workshops and demonstrations. The idea is to have involvement from members of the public rather than just displays. It is anticipated that the scheme will commence in September.
- 3.19 The TCM has been in discussions with Morbaine in relation to the development site on Carr Crofts. The developers have attended a number of events and a positive working relationship has been established.
- 3.20 Armley Action Days have continued to take place weekly and their impact is currently being assessed. They have had considerable success but the various agencies involved will be convening shortly to review the Action Days and consider the most effective way forward.
- 3.21 Planning for the Armley Christmas lights event is going well. A traffic management plan has been agreed and some early discussions have taken place regarding road closures. The TCM has sent a letter to all businesses on Town Street to ask for their support for the event and particularly whether they could contribute financially.
- 3.22 Attendance was up at the last Business Forum. A number of issues were discussed including concerns about Police coverage on Town Street. The TCM has asked for Police presence to be increased.

West Leeds Enterprise Centre (LEGI)

- 3.23 A full report on the West Leeds Enterprise Centre is presented elsewhere on this agenda.

Environment

- 3.24 In relation to a query raised at the last Inner West Area Committee regarding Armley Moor proposals, it has now been confirmed that the 10 year maintenance cost covers five cuts of the grass per year, pruning of trees and shrubs once per year and treatment of Japanese Knotweed. The Council have agreed to meet these costs.
- 3.25 The Environmental Action Team continues to take a lead on the town centre action days. The scheme has moved away from the 6 weekly action days and now takes the format of a once a week 2 hour patrol with a member of the EAT and either Police or PCSO.
- 3.26 The launch of the T&DC scheme took place on 20th July and was well supported by Members, partners and officers. The scheme is now officially complete and an end of scheme is available which demonstrates the outcomes of the project.

Thriving Communities

- 3.27 The Armley DPPO is being implemented and complimented by posters in community languages which will be displayed in shops and pubs.
- 3.28 The Alert Box scheme is working well, with traders reporting that they are pleased with its effects.
- 3.29 The Area Committee agreed support for the Edinburghs dispersal order at its last meeting. This is currently being implemented and will also be referred to in the Community Safety report elsewhere on this agenda.
- 3.30 Work has been ongoing to secure improvements to 2 Branch Road. Agreement has not been reached with the owner for the Council to acquire the property. The owner has expressed an interest in progressing a Townscape Heritage Initiative (THI) scheme and the THI officer is currently exploring the scope of a potential scheme. In parallel, enforcement action is continuing in relation to the failure of the building owner being prosecuted, work on the building is continuing in an attempt to satisfy the requirements of the enforcement notices.
- 3.31 Funding applications to Grantscape and Green Leeds have been submitted to support the refurbishment of Armley Moor, with decisions expected later in the summer. In principle, agreement has been reached regarding the use of Section 106 monies and how long term maintenance will be funded, given that the Council have had preliminary discussions with the Armley Common Rights Trust (ACRT) regarding the potential of undertaking maintenance of this site given its high profile setting. HM Land Registry have confirmed that ACRT own Armley Moor.
- 3.32 Following Area Committee and WNWHL approval of funding to support the creation of a temporary community garden at New Wortley, work is ongoing internally to determine the appropriate form of license to allow this work to take place on land owned by the Council. Work continues to consider the Compulsory Purchase Order approach to bring Holdsforth Place into the Council's ownership. Sufficient funding to support this work and ultimately the acquisition cost needs to be identified before the CPO can be promoted.
- 3.33 A Conservation Management Plan is nearing completion for the Armley Mills and Dunkirk Hill sites. This will identify where any possible future improvements to this area can be made and what elements are key to preserving the historic setting of the existing buildings. Work to consider how the museum offer can be improved and complemented will take place over the next six months. This will then be used as a means to secure funding and potential partners to work with the Council

Harmonious Communities

- 3.34 **Wythers** – Team Wythers, the sub group set up to focus on the community development strategy met with residents and youths on 16th June, the 3 key issues that came out of that meeting were:
- Removal of bottlebank
 - Speeding
 - Litter

- 3.35 As a result following consultation with residents and partners, the bottlebank is on the list to be removed. With regards to speeding, the Neighbourhood Policing Team will be monitoring speeding on Cockshott Lane and as for litter, enforcement was pursued e.g. through a litter pick as part of Operation Champion on 29th & 30th July. Operation Champion received positive feedback from residents and agencies and offered re-assurance by engaging with young people in the area.
- 3.36 BARCA has moved out of Wyther Community House. They are moving to Fairfields Community Centre. West North West Homes Leeds (WNWHL) is carrying out an options appraisal regarding the Community House. BARCA is happy to be key holders and organise activities at Wyther Community House. The Youth Service will be moving their activities to Raynville Primary School. The girls group may possibly move to the Venerable Bede Church or Raynville Primary School. The mums and tots group may also have to move.
- 3.37 WNWHL is working alongside the Environmental Action Team and carries out monthly audits of the area.
- 3.38 **Fairfields** – It has been agreed to have a Community Centre Open Day in October half term working in partnership with Aramark and the LAMP partnership. Based on community centre availability the event will be held on Thursday 21st October (roughly lunch time until about 6pm so that people who are working have chance to come along too). The focus will be for people to come along and find out what's on offer at the centre, with a focus on cooking (with Aramark catering staff)/nutrition/free food as well as a focus on enterprise and support with unemployment issues. Aramark are very keen to support the worklessness element and food as these are their main areas of expertise.
- 3.39 It is proposed that following the event, the LAMP partnership and Aramark will reconvene to discuss the programme of works for the following year. It is hoped the event will give both the LAMP and Aramark a clearer direction in how we want the partnership to work and what kind of things we need to do and focus on. This event will provide a great opportunity to promote volunteering and other opportunities within the Centre (i.e. becoming a board member, becoming a treasurer, volunteering/coming to tea time club, etc).
- 3.40 **New Wortley** – '4 Families' are moving out of New Wortley Community Centre as funding is to be cut at the end of July. Jobs and Skills are taking on clients but do not have a dedicated worker. This may impact on the delivery of work in this area. This will be picked up at the West North West worklessness meetings. Healthy Living Network and NHS Leeds are looking at the Health & Well-Being priorities for the area and will be working in conjunction with the strong, thriving residents associations to identify these priorities.
- 3.41 The Youth Service football sessions are going well with 30-40 young people per week. A sexual health drop in is also going well. The Youth Service is contributing £500 p/a based on paying £5-£8 p/w on the café. The pool table makes 20p per game and this could potentially be made available during the day to raise money. The LAMP group is exploring the possibility of schools delivering classes through the community centre e.g. 1 hr p/w after school to improve attainment. A meeting to be held with Extended Services to discuss if there is a gap in this provision.

- 3.42 Intelligence on acquisitive crime, ASB, environment etc will steer the future action days and be supported by crime prevention. The priority for Inner West is Armley, focusing on prolific offenders and offender management.

Broadleas Neighbourhood Improvement Plan

- 3.43 A joint PACT meeting is to be trialed with the Moorside PACT meeting to try and improve attendance. The community shop is on hold while funding issues are investigated.
- 3.44 There will be an action day on the estate in August. This will be to tackle subletting but will also be linked to an environmental action day. Skips will be available and estate caretakers will be deployed on the estate.
- 3.45 The tenants association will receive support to help elect new panels, chair etc and publicity around the estate.

Community Centres Consortium

- 3.46 The CCC is working well with the Business Facilities and Social Enterprise Manager in post. He will present a full report to the October Area Committee. The future of the Wyther Community House is currently in question and the ALMO are conducting an options appraisal to plan for its future. The ALMO will be consulting with ward members and residents on the future of the WCH.

Community Engagement

- 3.47 A full report on the West North West Community Engagement Strategy is included elsewhere on this agenda.

Health & Well Being

- 3.48 A full report is included elsewhere on this agenda which updates the Area Committee on the work to date of the health Improvement Manager.
- 3.49 The Youth Service has a number of activities running in Armley ward. 24 weekly sessions take place including two sports programmes, two motorbike sessions, the Friday Night Project and three mobile sessions.
- 3.50 Despite the loss of the Community Development Worker, Neighbourhood Wardens and caretaker in New Wortley, Youth Service staff have been committed to keeping the youth club running and it currently attracts more than 20 young people on each Tuesday evening. Other centre based youth clubs have continued to be delivered at Christchurch, the Sikh Temple and Swallow Hill where a Service Level Agreement is now in place, backed up with support from Extended Services and the school. Sessions have also continued to take place at the LAZER Centre and with young people from the mosque at Strawberry Lane. Sessions have included focusing on healthy lifestyles, food and cookery, alcohol and drugs awareness, respect and sports.
- 3.51 Highlights of 2010 have included:
- New Wortley Health drop-in at Lloyds pharmacy on Tuesdays 6.30-8.30pm. The primary function is to help young people make positive choices and

provide support around four key areas that affect young people – health and lifestyle, mental and emotional well being, substance use, healthy relationships and sex

- Armley Sports Project at Armley Leisure Centre on Tuesdays 8.45-10.15pm. The aim is to give the young people from the Cedars area a healthy positive recreational activity and to divert them away from crime hot spot areas. Around 15-20 young people attend each week.
- Wythers Girls Group on Wednesdays. The group continues to meet each week and is planning to do an accredited horse riding programme in September. The young people showed their commitment to improving their local area by attending a local residents group meeting in June.
- Castleton Football Sports Leadership Award – Four young people completed their sports leadership award allowing them to coach under 12s
- Towpath Tidy Volunteer Day with British Waterways – Three young people got their names in the Guardian Newspaper for their excellent contribution as volunteers

- 3.52 Barca continue to be actively involved in partnership work in Inner West Leeds to deliver improvements. They are leading on play and family support service delivery for example delivering the Strengthening Families Parenting Programme, a nationally recognised programme which focuses on parental behavioural management and positive relationships. Barca has also provided intensive family support for 15 families across Inner West including behaviour management and dealing with domestic violence. Issue based play sessions have been targeted at 180 of the most vulnerable children across West Leeds.
- 3.53 Barca continues to run youth provision for 11-19 year olds, with 80% of these being 13+ year olds from Bramley & Stanningley ward. During June, monitoring of attendance identified that some mobile sessions were unpopular and therefore outreach work has been undertaken instead, which has increased contact with groups of young people who were previously not worked with. Working alongside the Connexions team, 10 young people have been identified as potential young volunteers / leaders and an accredited training programme is being developed by workers and young people for delivery in September.
- 3.54 Barca's Community Drug Treatment Service, including young peoples' and adults' harm reduction has recently seen improved performance against targets in recent months.
- 3.55 Community development work has been undertaken in Moorside, Broadleas, Wythers and Fairfield, including physical activity sessions, Change 4 Life cookery courses, flu prevention and immunisation work and ongoing community engagement to involve local people in local planning and decision making e.g. the LAMPs for Wythers, Fairfields and New Wortley and the Broadleas NIP.

4.0 Implications for Council Policy and Governance

- 4.1 The Area Delivery Plan for Inner West is administered through the West North West Leeds Area Management Team.
- 4.2 Well-Being projects develop from Inner West's Leeds Area Delivery Plan and through consultation with Area Committee members. The plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

5.0 Legal and Resource Implications

- 5.1 In order to meet the Area Committee's functions, funding is supplied via Well Being budgets and the Community Centres Budget.
- 5.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected by the fact that the Area Committee's role here is to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. area based regeneration schemes and conservation area reviews.

6.0 Conclusions

- 6.1 The functions and roles of the Area Committee aim to:
- Improve the quality and value for money of Council service delivery
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities.
 - To co-ordinate policy and service delivery between the local service providers.

7.0 Recommendations

- 7.1 Inner West Area Committee members are invited to:
- note the contents of the report and comment on any aspect of the matters raised
 - suggest items for inclusion on future Area Manager's reports

Background Papers

None

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Originator: Chris Dickinson

Tel: 0113 33 67866

Report of the Director of Environment and Neighbourhoods

To: West (Inner) Area Committee

Date: 8th September 2010

Subject: Community Engagement Programme Update

Electoral Wards Affected:

Armley
Bramley and Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides an update on the development of a programme of community engagement utilising the Leeds Citizens Panel to give local people a greater say in how services are developed and improved. It will discuss in detail the delivery of a pilot project targeted at the West North West Part of Leeds that uses surveys and focus groups to gain a greater insight on local priorities. The report will conclude that the use of the Leeds Citizens Panel for undertaking consultation at a more local level provides a flexible, efficient and reliable way of gaining the views of local people.

1.0 Purpose Of This Report

1.1 To provide the area committee with a summary of the progress made in the delivery of the West North West area management team's Community Engagement Programme since the last report in December 2009.

2.0 Background Information

2.1 Working Context

The WNW Community Engagement Programme is delivered within a complex and dynamic working environment that presents a series of competing priorities that Area Management have addressed through a range of means. Chief amongst these are the limitations of finite resources and a commitment to the narrowing the gap agenda.

Below is a brief description of some of the key elements of the working context for the community engagement programme.

2.2 Leeds Citizens Panel

A body of 1800 residents currently form the Leeds Citizens Panel. Through the council's Communications Team a programme of city-wide consultation is undertaken with this demographically representative group of Leeds residents. An agreement has been reached between the Communications Team and WNW Area Management for the citizens panel to be used more intensively at the Wedge and Area level with a significant increase in membership city-wide.

Following the successful use of the Citizens Panel as part of the WNW pilot, plans are now underway to roll out this activity across the whole city. A recruitment process of additional Citizens Panel members will be required to bring the panel membership up to 5000 members. That would offer about 500 panel members for each Area Committee area.

2.3 Area Delivery Plans

The Area Delivery Plans (ADPs) represent the primary strategy for Area working in Leeds. The community engagement work programme has a direct link to the cycle of Area Delivery Plan updates that culminate with sign-off by Area Committees and the Executive Board each year. Key elements of the work programme are listed within the ADPs and in some cases actually support the monitoring of certain ADP actions.

3.0 Main Issues

The West North West area management team has developed a community engagement programme that consists of the following elements:

3.1 Citizens Panel

The programme uses the Leeds Citizens Panel as a population sample from which to undertake community engagement at the Wedge and Area levels. Area Management have secured agreement with Corporate Communications to have access to membership database for undertaking consultation activities.

3.2 Research

Building on the quality of population sample that the Citizens Panel provides, the team have developed the use of two qualitative and complementary research methods by which panel members have been consulted.

- Online Surveys

A programme of quarterly surveys distributed to citizens panel members through Talking Point has been developed. The first of which is the "Community Safety and Environment Survey" which was undertaken in March 2010 and received 71% response rate. A further 3 surveys on a range of themes are planned for the 2010-11 financial year.

- Focus Group Sessions

To complement the surveys, a series of focus groups sessions with the Citizens Panel members have been commissioned to the external research agency, Enventure who will undertake one focus group session in each of the four Areas.

Area Management have undertaken the recruitment to focus group sessions while Enventure will facilitate the sessions and provide a report setting out the findings.

3.3 Area Web Pages

Area Management has developed a series of Leeds City Council webpages: 1 for the wedge and one for each of the four Area Committee Areas in the West North West part of the city. <http://www.leeds.gov.uk/wnwareamanagement> These web pages provide a broad range of information to visitors and serve to raise the profile of work of the Area Committees and Area Management Team and highlight the value of the Area Delivery Plans.

A project team within the WNW Area Management have been assembled to oversee the development of the Area Web Pages as part of community engagement programme. They have liaised closely with Corporate Communications and IT to undertake the development of the web content.

3.4 Area Charter

Following the success of the ENE Area Charter pilot, the team have begun to investigate how a similar approach can be undertaken in the WNW. A printed Area Charter for each of the 4 areas in the wedge will form an important component of the team's community engagement programme in 2010-11. 2000 copies of the Area Charters will be printed (500 X 4 Areas).

The development of high quality web content has reduced some of the need for the team to invest in the production of printed materials, but there is a recognition that print media will continue to be part of how information is communicated to communities at the Area level.

4.0 Implications For Council Policy and Governance

4.1 There are no implications for council policy or governance

5.0 Legal and Resource Implications

5.1 There are no legal or resource implications

6.0 Conclusions

6.1 The introduction of the Citizens Panel to the community engagement programme in the West North West has clearly increased the number and demographic representation of local people contributing their views. This toolkit of engagement provides a robust framework for driving service improvement and supports a process of local decision making.

6.2 The high rates of response received from the Community Safety and Environment survey and the detail of the findings received from the focus group sessions has enabled the team to significantly improve the quality of the team's engagement activities.

- 6.3 The content of the Crime and Grime survey has been developed in close partnership with a range of the environment and community safety partners who have committed to use the findings of the research to inform their programme of service planning.
- 6.4 The development of a web page for the WNW wedge and one for each of the 4 areas represents a considerable step forward in how the public is able to access information about the area and will provide a useful means by which members of the public can be directed to online surveys.

7.0 Recommendations

Members of the Area Committee are recommended to:

1. Note the scope and content of the WNW Area Management Team's Community Engagement Programme and make any comment as necessary.
2. Consider, and provide feedback on the use of the Citizens Panel as part of a wider tool for community engagement.

Background Papers

None



Originator: Trudie Canavan

Tel: 395 2395

Not for Publication: Appendix 3 of the report only – Access to Information Procedural Rule 10.4 (3) – information relating to the financial or business affairs of any particular person (including the authority holding that information)

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: West (Inner) Area Committee

Date: 8th September 2010

Subject: Community Centres Report

<p>Electoral Wards Affected:</p> <p>All</p> <p style="text-align: center;">Ward Members consulted (referred to in report)</p> <div style="border: 1px solid black; width: 40px; height: 20px; margin-left: 20px; display: flex; align-items: center; justify-content: center;">√</div>	<p>Specific Implications For:</p> <p>Equality and Diversity <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Community Cohesion <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Narrowing the Gap <input style="width: 40px; height: 20px;" type="checkbox"/></p>	
<p>Council Function <input style="width: 40px; height: 20px;" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" style="width: 40px; height: 20px;" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call in Details set out in the report <input style="width: 40px; height: 20px;" type="checkbox"/></p>

Executive Summary

The management of Community Centres became a delegated function of area committees in 2006-07. Delivering the Community Centres function in the current financial climate will be extremely difficult. With budgets under increasing pressure over the next few years, it will be difficult to meet the expectations that were originally set out to Area Committees when this function was created.

A review of all the Area Committee delegated and enhanced functions will take place in the Autumn to assess progress to date and look at practical arrangements which make the functions more robust. It will also begin to look at how service efficiencies can be made through better integration and, in some service areas, rationalisation of locally based services. Central to the review will be the aim of putting Area Committees at the very heart of local decision making and service accountability

The portfolio of centres to be managed by the Area Committees was created by the transfer of centres from the former Neighbourhoods and Housing and Learning and Leisure Directorates. The sponsoring service is currently the Regeneration Service.

There are currently 71 centres across the city, 24 of which are leased out to voluntary organisations while 47 are directly managed by the council.

This report provides Area Committees with details of their actual expenditure for the 2009/10 financial year, information on the 2010/11 budget allocations for their centres, details of maintenance issues that have been dealt with by Corporate Property Management, rental support awarded to leased centres and other issues associated with the local portfolio of the Committee and the development of local action plans. The area committee is asked to consider the issues raised in the report and agree actions as appropriate.

1.0 Purpose Of This Report

1.1 This report provides:

- Actual spend against budgets for 2009/10
- Budget allocations for 2010/11
- Details of investment made via Corporate Property Management service (CPM) in 2009/10
- Rental support to leased centres for 2010/11
- Area specific information for each of the centres in the portfolio

2.0 Background Information

2.1 The Community Centres delegated function forms part of Leeds City Council's constitution, which provides the framework within which the council conducts its business and makes decisions. The constitution describes who is responsible for making decisions and how decisions are taken.

2.2 A detailed report outlining the delegation description was presented to all 10 Area Committees in October/November 2009. The delegation includes:

- The management of controllable revenue budgets
- Making investment decisions from their own Well Being budgets and applications for capital from the Councils Major Maintenance Fund
- Responsibility for setting charges and discounts for centres in their area within a common framework, and agree a schedule of charges for implementation.
- Allocating capital receipts arising from the disposal of a community centre to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.

2.3 In addition, Area Management Teams on behalf of the Area Committees were given responsibility for the following functions:

- Liaising with users, user groups, Members and Area Committees on issues relating to centres in their area
- Developing proposals for re-shaping the portfolio
- Developing capital schemes and funding packages
- Monitoring the service level agreement for centres in their area and capital and revenue budgets
- Ensuring that leases and licenses are in place and reviewed periodically
- Developing, implementing and overseeing the administration of a new schedule of pricing and discounts for centre usage

2.4 Appendix 3 to the report is exempt under Access to Information Procedure Rule 10.4 (3) – information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information as the market valuation of office space within its community centres is confidential between Leeds City Council and the client user.

3.0 2009/10 Budget Position

3.1 Table 1 sets out the year end budget position for 2009/10 for the city wide portfolio

– budget v actual + income, while Table 2 shows the position for Inner East area committee for the same period. Appendix 1 provides detail of the budget v actual + income for each centre

Table 1 – City Wide Year End Out-turn 09-10

COMMUNITY CENTRES - OUTTURN POSITION 09/10				
TOTAL COMMUNITY CENTRES	<u>Budget 09/10</u>	<u>Outturn 09/10</u>	<u>Variance</u>	
	£	£	£	
Controllable				
Caretaking Costs	1,015,180	919,605	-95,575	
Premises Costs	581,330	555,937	-25,393	
Supplies & Services	41,140	161,141	120,001	
	1,637,650	1,636,683	-967	
Income				
Internal	-260,590	-173,292	87,298	
External	-265,270	-210,100	55,170	
	-525,860	-383,392	142,468	
Net Controllable	1,111,790	1,253,291	141,501	
Non-Controllable				
CPM Management Fee	241,630	240,122	-1,508	
NNDR (Business Rates)	197,810	193,689	-4,121	
Insurance	26,100	27,390	1,290	
CPM Maintenance Charge	467,590	458,207	-9,383	
Capital Charges	1,082,230	1,212,460	130,230	
	2,015,360	2,131,868	116,508	
Net Budget	3,127,150	3,385,159	258,009	

Table 2 – Inner West Year End Out-turn 09-10

INNER WEST	<u>Budget 09/10</u>	<u>Outturn 09/10</u>	<u>Variance</u>	
	£	£	£	
Controllable				
Caretaking Costs	36,430	35,687	-743	
Premises Costs	32,300	31,958	-342	
Supplies & Services	0	1,341	1,341	
	68,730	68,986	256	
Income				
Internal	-25,490	-25,490	0	
External	-4,830	-4,825	5	
	-30,320	-30,315	5	
Net Controllable	38,410	38,671	261	
Non-Controllable				

	CPM Management Fee	10,250	11,200	950	
	NNDR (Business Rates)	4,470	4,462	-8	
	Insurance	430	440	10	
	CPM Maintenance Charge	8,560	8,560	0	
	Capital Charges	37,280	43,599	6,319	
		60,990	68,261	7,271	
	Net Budget	99,400	106,932	7,532	

3.2 Savings to be retained

It has been agreed that Area Committees can retain net revenue savings from across their portfolios, to support investment priorities within local centres. The table at 3.0 identifies that the net revenue balance for the Inner West committee at the end of 2009/10 was in deficit to £7,532. This means that there are no net revenue savings to be retained.

3.3 City wide budget information for 2010/11

Budget Heading	Controllable £,000	Non-Controllable £,000	Total £,000	Notes
Caretakers	£1,034,560			
Premises	£562,420			
Supplies & Services	£84,650			Licenses & telephones
Income (internal)	- £193,340			LCC depts.
Income (external)	- £332,130			
Management Fee		£242,320		CPM
NNDR (business rates)		£192,760		
Insurance		£39,950		
Capital charges		£1,214,580		
CPM Maintenance budget		£387,570		Budgets now devolved to CPM
CPM City Buildings Charge		£257,880		Morley Town Hall
Central Recharges		£151,690		Legal, professional fees etc
Grand Total	£1,156,160	£2,486,750	£3,642,910	

3.4 The non-controllable budgets are managed by finance and include; capital charges, business rates, insurance and CPM service management costs.

3.5 For 2010/11 CPM have levied a management charge of £242,320k for services provided to directly managed centres. This will be allocated to community centres in proportion to their overall spend on staff and running costs. Centres with higher

operational costs will therefore attract a higher proportion of the management fee. If Centre A's staffing and running costs represent 5% of the total community centre budget then they will attract 5% of the management fee. If Centre B's running costs represent 10% of the total community centre budget then they will attract 10% of the management fee. This would continue until the full 100% has been allocated.

- 3.6 The Regeneration Service and CPM have recently renegotiated a Service Level Agreement (SLA) which sets out the roles and responsibilities covered by each service in relation to the management of community centres within the portfolio.

Area Committee 2010/11 budget information

- 3.7 For 2010/11 the Inner West Area Committee has been delegated (controllable budget) £30,160. A summary of the budget for each centre is outlined in the table below.

Centre Name	Delegated Budget 2010/11	Notes
	£,000	
Strawberry Lane	28,500	
Sandford	-870	
Fairfield (leased)	2,530	
New Wortley (leased)	0	

Appendix 2 of this document provides a detailed breakdown of the controllable budgets delegated to each of the centres in the committee's portfolio.

Income

- 3.8 All Area Committees have now agreed their pricing and lettings policies for the hire of space in community centres, the policies will be implemented from 1st October 2010. In order to support Area Committees to generate income to invest in improvements to their local portfolio, it was agreed that a new procedure is put in place from 1st April 2010, which enables Area Committees to retain new income over and above the agreed income targets (based on previous years income). For 2010/11 the Inner West Area Committee has an income target across the whole portfolio of £41,530. Subject to the overall revenue budget balancing, any income achieved over and above this amount, will be retained by the committee in 2011/12.

Capital Budgets

- 3.9 A ring-fencing arrangement for capital receipts arising from the disposal of community centre assets was agreed by Executive Board in 2006 and was incorporated into the Capital Strategy and Asset Management Plan 2007-08. This allows for up to 100% of the receipt to be retained by Area Committees to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.
- 3.10 There has been no disposals in 2009/10 in Inner West.

- 3.11 Area Committee proposals need to be supported by an individual business case which should be compiled prior to finalising the sale of the asset, for consideration by the Asset Management Board (AMB). Proposals with a total value of less than £100K require AMB support and final approval by the Director of Resources. Proposals for more that £100k require Executive Board approval. Further advice will be provided to Area Committees to develop their proposals on a case by case basis. Members are asked to note that the issue of capital funds generated by capital receipts is subject to the current capital funding review.

4.0 Rental Support

4.1 Rental Support for Leased Out Centres

A rental support programme for leased centres is currently administered by the Regeneration Service through an annual assessment process and is based on a market rental assessment of the property. In the Inner West Area the following organisations benefit from this arrangement:.

Organisation	Centre	Market rent assessment	Rental Support Approved by RMT (30 April 2010)	Rent payable 2010/11	% of rent payable
Fairfield Partnership Company Ltd	Fairfield CC	£13,850	90%	£1,385	10%
BARCA	Sandford Community Centre	£9,400	90%	£940	10%

4.2 Rental Support for Permanent Users of Office Accommodation and Activity Space

The Executive Board report of March 2006 specifies that Rental Support Agreements are put in place for organisations that are providing community services from Community Centres which meet local priorities.

Market rental assessments have now been carried out for all permanent occupiers of accommodation, including offices and activity space, in community centres. The confidential table at appendix 3 provides details of the organisations, activities and the value of the market rental assessment (MRA). It also outlines whether the organisation currently pays a fee, not necessarily the MRA rate, for the space they occupy.

As is evident from the table, most organisations do not pay for space occupied. Work is ongoing to develop a fair charging policy for organisations with permanent use of accommodation. This will be presented to a future area committee meeting for discussion.

5.0 Maintenance Update

- 5.1 The CPM Service, Resources Directorate is responsible for building maintenance of all Council buildings and miscellaneous land (except schools and ALMO housing

property) and provides facilities management for community centres. All revenue maintenance budgets have been consolidated to form a corporate building maintenance budget which has been managed by CPM since 1 April 2009. As a result, the repair maintenance of community centres is no longer part of the delegated function for Area Committees.

5.2 Details of works undertaken within the community centres portfolio in 2009/10 is attached in appendix 4.

6.0 Update on Inner West Area Committee Portfolio

6.1 In May 2010, the Area Management Team and Neighbourhood Services Team (NST) met to develop an action plan for Strawberry Lane Community Centre. The following issues have been identified and solutions are being sought:

- Control of heating and ventilation could be improved
- Signage is not accurate and needs replacing
- A number of accessibility issues need addressing, both internal and external
- External lighting is inadequate
- Room use needs to be maximised.

7.0 Performance Management and Reporting

8.0 Baseline Position and key targets for the Service

Area Committees will receive mid year and year end budget update reports. Reports on key issues affecting centres in the committee's area will be provided alongside these.

8.1 From April 2011 reports will be available on the level of bookings in each centre, potential income and level of waived fees. This will enable area committees to identify centres that are well / under used etc which can help inform future management and development plans.

8.2 Reporting Arrangements

Performance will be reported to area committees twice a year, at the June/July and Nov/Dec committee cycles.

9.0 Equality Considerations

There is a perception that some centres are only accessible to some sections of the community. All centres need to demonstrate that they comply with the Council's equality commitments. This applies to both directly managed centres and leased centres. Advice and guidance and appropriate monitoring procedures need to be developed and implemented to better address this issue. This work will be incorporated within the centre action plans as they are developed.

10.0 Implications for Council Policy and Governance

The community centre issues detailed in this report comply with agreed Council policy and governance arrangements.

11.0 Consultation

Members and centre users have been consulted on the delegation of community centres for a number of years. Discussion has also taken place with the 10 Area Chairs, Area Management Teams and colleagues from Corporate Property Management (CPM) in compiling this report.

12.0 Legal and Resource Implications

The Community Centres delegated function allows the Area Committees to retain revenue savings which are made within the financial year, to enable them to deliver on their investment priorities, as identified within their local action plans or Area Delivery Plan.

13.0 Conclusions

- 13.1 This report provides Area Committees with details of the actual expenditure for the community centres in their area for the 2009/10 financial year, information on the 2010/11 budget allocations for their centres, details of maintenance issues that have been dealt with by Corporate Property Management, rental support awarded to leased centres and other issues associated with the local portfolio of the Committee and the development of local action plans.
- 13.2 Delivering the Community Centres function in the current financial climate will be extremely difficult. With budgets under increasing pressure over the next few years, it will be difficult to meet the expectations that were originally set out to Area Committees when this function was created.
- 13.3 The Area Committee is asked to consider issues raised in the report and agree actions as appropriate.

14.0 Recommendations

The Inner West Committee is asked to agree the content of this report and to comment on any issue raised.

Background papers

None

Appendix 1:

Budget v actual + income for each centre in Inner West

	Expenditure			Income			Net
	<u>Budget</u>	<u>Outturn</u>	<u>Variance</u>	<u>Budget</u>	<u>Outturn</u>	<u>Variance</u>	<u>Variance</u>
	09/10	09/10		09/10	09/10		
	£	£	£	£	£	£	£
Sandford Community Centre	60	1,343	1,283	-940	-940	0	1,283
Strawberry Lane Centre	64,750	63,882	-868	-25,490	-25,490	0	-868
Fairfield Community Centre	3,920	3,761	-159	-1,390	-1,385	5	-154
New Wortley Centre	0	0	0	-2,500	-2,500	0	0
	68,730	68,986	256	-30,320	-30,315	5	261

Appendix 2:

Breakdown of the controllable budgets delegated to each centre in the Committee's portfolio

INNER WEST		<u>Caretakers</u>	<u>Premises</u>	<u>Supplies</u>	<u>Total Expend</u>	<u>Intl Income</u>	<u>Extl Income</u>	<u>Total Income</u>	<u>Net Cost</u>
	SANDFORD C.C.	0	70	0	70	0	-940	-940	-870
	STRAWBERRY LANE	42,850	24,850	0	67,700	-19,200	-20,000	-39,200	28,500
	FAIRFIELD CC (LEASED)	0	3,920	0	3,920	0	-1,390	-1,390	2,530
	NEW WORTLEY	0	0	0	0	0	0	0	0
	TOTAL INNER WEST	42,850	28,840	0	71,690	-19,200	-22,330	-41,530	30,160

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E&N Regeneration (Community Centres Extract)

UNiform Asset Ref	Site Name	Use	Asset Management Condition Survey Date	Completed/Grade				To Do	Not Req'd	Comments	General Maintenance Work Completed	Date Electrical Testing Completed	Electrical Testing Cost	Heating Service Cost	Fire Alarms/Em Ltg Cost	Other Works Completed
				A	B	C	D									
ASSET/0516/BLDG	Fairfield Community Centre	Community Centre	Aug-02	1					LEO FRI - no CPM responsibility: Community Organisation 250610 Inst 134 raised for new six yr lease (BC at 3rd yr) to Fairfield Community Partnership.	17th Edition Electrical testing completed 2009	2009	£753	£310			
ASSET/4865/LAND	New Wortley Community Centre	Community Centre					1		LEO FRI - no CPM responsibility: Community Organisation							
ASSET/0165/BLDG	Sandford Community Centre	Community Centre	Jan-02	1					LEO FRI - no CPM responsibility: Community Organisation	17th Edition Electrical testing planned 2010		£600				
ASSET/0200/BLDG	Strawberry Lane Community Centre	Community Centre	Apr-08	1					Half LRO IRL to Park Lane - CPM external responsibility.	17th Edition Electrical testing planned 2010		£6,000	£430	£2,560		
											Total		£7,353	£740	£2,560	£0

0 3 0 0 1 0
3

Total properties 4

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Originator: Simon Brereton

Tel: 247 0000

Report of: LEGI Programme Manager

Report to: West (Inner) Area Committee

Date: 8th September 2010

Subject: West Leeds Enterprise Centre

Electoral Wards Affected:

Armley
Bramley and Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call in Details set out in the
report

Executive Summary

Cllr Hanley has requested a report on the costs and achievements of West Leeds Enterprise Centre which is funded by Sharing the Success, the Leeds LEGI programme.

The centre has received LEGI funding of £229,203 over the period April 2008 to March 2010, and will receive an additional £80,000 in the current financial year - an overall total of £309,103 over 3 years. The total costs of the project over that period will be £325,203, leaving a fundraising target of £16,000.

The centre has 114 registered clients, a mixture of pre-start businesses, new businesses and existing businesses. Over the past two years, 19 clients have started in business following support received at WLEC.

This report provides a detailed breakdown of funding and spending for the project, a list of clients registered at the centre, including those who have started up a business following support, and five case studies on WLEC clients.

1.0 Purpose Of This Report

- 1.1 To inform Inner West Area Committee on the costs and achievements of the West Leeds Enterprise Centre project, run by Barca for the Sharing the Success programme.

2.0 Background Information

2.1 Sharing the Success

The Leeds LEGI Programme has been provided with £19.6m of funding from the Department of Communities and Local Government (CLG) for the period April 2007 - March 2011, net of the recently announced £912k reduction in the current year revenue budget. This is as part of the Council's Area Based Grant Allocation, and comprises £13.1m revenue and £6.5m capital. The programme is run through 30 projects delivered by 24 partners across the City.

2.2 West Leeds Enterprise Centre

The WLEC project was approved as part of the Phase 2 commissioning for the Sharing the Success programme and commenced in April 2008. The project uses a base in the Cubic Business Centre, close to the Fairfields estate in Bramley. The purpose of the centre is to provide a local business base and a drop-in centre for local clients to access the various business support facilities.

- 2.3 An independent evaluation of the Sharing the Success programme is currently being undertaken by Hall Aitken Ltd. This study will produce a final report in November 2010 and will consider the relative success of the various centres and projects funded by Sharing the Success.

3.0 Main Issues

3.1 Costs and Funding

The table below sets out the costs and funding for WLEC. The "other funding" target is for Barca to find from other sources as they seek to continue the project beyond the availability of LEGI funds.

	2008/09	2009/10	2010/11	Total
Expenditure				
Setup costs	6,875			6,875
Office rent and costs	19,204	20,603	17,566	57,373
Staff costs	70,416	70,172	63,984	204,572
Marketing	4,120	3,250	250	7,620
Events	1,400	1,269	100	2,769
Travel	280	180	-	460
Training	1,500	3,493	2,100	7,093
Management costs	13,165	13,276	12,000	38,441
Total costs	116,960	112,243	96,000	325,203
Income				
LEGI	116,960	112,243	80,000	309,203
Other funding	-	-	16,000	16,000

The level of funding is comparable to that provided for the Biz Centre in Chapeltown, which has cost approximately £140k per annum over the same period for a centre with three members of staff rather than the two at WLEC.

3.2 Outcomes

The attached client list shows that 114 potential and existing businesses have registered with the centre. 12 of these were already trading at registration. Of the remaining 102, 19 went on to start their business. These are shown in bold in Appendix 1, and case studies of 5 are given in Appendix 2.

As a comparison, the Biz Centre in Chapeltown has engaged over 600 clients, with 260 becoming business support clients and 90 going on to start trading - a conversion rate of 35%. While the Chapeltown centre has the advantage of being on a busy high street and has therefore had a higher number of clients, the conversion rate at WLEC has been only 17%.

4.0 Implications for Council Policy and Governance

4.1 Sharing the Success contributes to Narrowing the Gap and the overall aims of the Vision for Leeds.

5.0 Legal and Resource Implications

5.1 This report is in response to a request for information and has no legal or resource implications.

6.0 Equality Considerations

6.1 Sharing the Success is targeted on the most deprived neighbourhoods in Leeds and both the Programme and the West Leeds Enterprise Centre project monitor attendance at workshops and public events using the standard LCC equalities monitoring forms. WLEC has a diverse client group.

7.0 Conclusions

7.1 WLEC has cost in excess of £300k of public funding. It has supported 114 local residents to consider enterprise and self-employment, with 19 businesses starting as a consequence. Both the level of interest, in terms of clients, and the conversion rate of clients into business starts has been lower than comparable centres elsewhere in the Programme. A more detailed analysis will be presented as part of the Sharing the Success final evaluation.

8.0 Recommendations

8.1 That the Inner West Area Committee note the information in this report.

Background papers

None

Appendix 1: WLEC Clients

Name	Post Code	Business Category
Amritpal Singh Chhina	LS13 2BL	Accountancy
Andrea Smit	LS13 4TF	Hairdressing Salon
Andrew Clements	LS13 2UF	Maintenance, waste clearance, gardening
Andrew Gilliver	LS13 3PB	Photography Music
Andrew Lord	LS13 2BX	Photography
Andrew Reynolds	LS12 5NE	Mechanic
Andrew Senior	LS13 2TY	Undecided
Annie Fallaize	LS13 4PW	Counselling
Antony Tembo	LS12 2BS	IT skills
Beverley Bell	LS12 2JD	Selling Clothes
Biodun Tella	LS9 0LQ	Media
Caroline Phansi	LS12 2JB	Dance School
Chris Arundel	LS13 3NS	Disco/entertainment
Chris Goodwill	LS13 3LE	Fight Wear
Chris Tetlow	LS13 3EB	Carpet Fitter
Claire McLaughlin	LS6 7AB	Webdesign
Claire Twiddy	LS12 1HP	Child minding
Craig Wright	LS13 4NW	Electrical Installation
Damon Cooper	LS13 2EZ	Creative media
Danial Dove	LS13 2PF	Joinery/building
Daniel Train	LS13 3BY	Clothing Construction
Daryl Thornton	LS28 9AN	Window cleaning
David Bennett	LS13 3LB	Bakery
David Kenyon	LS28 5JP	Personal training
David Maybank	LS12 4SJ	Sales Agent
Debbie Dean	LS13 2AN	Hand crafted goods
Deborah Bradley	LS13 2DB	Cleaning Services
Devon Riley	LS12 4LA	Confectionery
Donna Fletcher	LS13 3EA	Jewellery Making
Donna Schofield	LS13 4DT	Party plan
Ed Brown	LS4 2PB	Engaging Communities
Elizabeth Guest	LS13 1DD	IT
Emma Smith	LS12 2JG	Hair Salon
Fran Graham	LS13 3PS	Freelance marketing
G S Atwal	LS12 4BD	Shop
Gary Stainsby	LS13 3DQ	Roofer
Gary Winterburn	LS13 3HW	Plumbing/Tiling
Gaynor Henaghan	LS12 4DA	Artist & Greeting Card
Gemma Stow	LS12 4RU	Alternative education
Geoffrey Martin	LS13 4SG	Tattoo Removal
Graeme Beck	LS13 2SB	Garden/Odd Jobs
Hilda Mutamiri	LS13 2QG	Tutoring Fashion agent
Ian Cree	LS13 4LG	Double glazing
Ivan Cowling	LS13 4QU	Mobile Computer Rep
Jade Nasey	LS10 4PA	Party Planning
James Earnshaw	LS13 4PW	Plumbing
James Johnson	LS12 3TW	Risk assessment

Name	Post Code	Business Category
James Kerr	LS12 1TN	PC repairs
Janette Lowe	LS12 4RT	Cleaning
Jason Stead	LS10 1DH	Builder
Javid Ahmed	LS13 4DB	Coffee house
Jayne Lee	LS13 2QU	Cleaning
Joe Herzberg	LS13 2DB	Selling soups and stews
John Hines	LS13 3DP	Gas engineering
John Lucas	LS28 7NB	Childcare
John Nutter	LS11 7JQ	Hypnotherapy
Jonathan Russell	LS25 6DR	Fruit delivery
Julie Hutchinson	LS13 1AL	Play café
Kamil Poslowski	LS12 3RA	Garage
Kay Holdsworth	LS13 2QR	Coaching/Training
Kelly Newton	LS12 1XW	Hypnotherapy
Lee Arnold	LS12 1LB	Engraving
Leon Gonzales	LS6 1NS	Joinery
Lloyd Freeman	LS13 4BG	Snooker exhibition
Lorna Adero Alele	LS12 4XE	Project management
Lynsey Anne Barwick	LS4 2RB	Dressmaker
Mareks Kalnins	LS12 2RU	Markets and Fairs
Marie Millward	LS13 3DF	Regeneration consultant
Marie Therese Johnson	LS12 2LG	Import/Export
Mark Hall	LS12 3NL	Building
Mark Yates	LS13 2RZ	Property Maintenance
Martin Blackburn	LS12 5EG	General Handyman
Mawgain Tugwell	LS12 2JD	Selling Clothes
Michael Stephens	LS28 5BY	Property and garden maintenance
Navead Bhatti	LS12 2DD	Mortgage Broker
Neil Midgeley	LS12 4BU	Publican
Nic Tortice	LS12 1ST	IT consultant
Nicky Best	LS13 4DZ	Greeting Cards
Nilesh Mistry	LS12 3UZ	Mortgage advisor
Paul Clarke	LS11 8SY	Community Garage
Paul Dutton	LS13 3EA	Personal training
Paul Glover	LS13 2TY	Removals
Paul Horsfall	LS10 3RP	Gas engineering
Peter Stott	LS13 3DS	Cars - Restoration
Phillip Sullivan	LS12 2BN	Smoothie Bar
Robert Hagger	Broad Lane	Blinds
Robert Myers	LS13 1JS	Plumbing
Robert Pemberton	LS14 6UT	Signwriting
Rose Ashton	LS9 7PQ	Community Dev
Samantha Martin	LS13 4SG	Book keeping
Samina Khadam	LS12 3SG	Textile design/interior design
Sarah Berry	LS12 3EB	Massage/Reiki
Sarah Kenyon	LS28 5JP	Website design
Sarah Molineaux	LS12 2JD	Integrated youth development prog
Sarah Myers	LS13 3DZ	House Clearance
Shane O'Brien	LS13 3DJ	Gardening

Name	Post Code	Business Category
Sharon Hawkhead	LS13 2LS	Publican
Shaun Chatterton	LS13 3PS	Webdesign
Simon Buckden	LS13 2TX	Support for Ex Service Personnel
Simon Dockray	LS12 3TY	Home Computer Care
Simon Rawson	LS13 2BW	Tiling
Stephanie Nelson	LS12 5PT	Nail Technician Hypnotherapy, ebay, children's entertainer
Stephen Barker	LS12 3NH	Online marketing
Stephen McLean	LS11 6AG	Community Radio
Stephen Smith	LS13 4LR	Security locks
Steve Lacey	LS28 8JX	Joiner
Stuart Barnes	LS13 3JE	Cleaning industry
Stuart Scully	LS2 9AZ	Printing
Sumbo Bode Ayeni	LS9 6DQ	Recruitment
Tim Arnott	LS12 4AA	Painting and decorating
Tim Mitchell	LS10 4TJ	Business advertising
Tim Mutamiri	LS13 2QG	Painting and Decorating
Trevor Watson	LS12 1XP	Gardening
Vincent Grieg	LS13 3RN	

Appendix 2: WLEC Client Case Studies

David gets the kickstart he needs

With more than 11 years' experience in martial arts and a degree in sports, health, exercise and nutrition from the University of Leeds, David Keynon knew that exercise and well being was his passion and he wanted to turn it into a career.

But the 22-year old from Leeds didn't wait to graduate to make his dream a reality. In his third year, David launched Elemental Fitness, a company teaching freestyle kickboxing in group classes and one-to-one at a private gym in Bramley, Leeds.



He attended a series of Business Link sessions while studying for his degree and was directed to the [West Leeds Enterprise Centre](#) (based within the Cubic Centre) where he received support and advice.

He was encouraged to launch his business and use the centre as a business address for equipment deliveries in the early stages.

Through the centre he was introduced to a business adviser who has offered support on issues such as finance and property lettings.

Following his graduation last July, David, a second dan black belt in freestyle kickboxing and a fully-qualified martial arts instructor, now has many clients and works with the schools sports co-ordinator of Abbey Grange C of E High School, where he instructs weekly classes for people of all ages and levels.

David said: "Experience taught me that I wouldn't be happy in a nine to five job. Through support I've received from Phil Williams at Leeds Trinity, Sharing the Success and Steve Kelly of Gough and Kelly I've been able to successfully start my own company straight out of university.

"I'm still using my business mentor for advice on how to secure funding and premises for a gym."

Web : www.elemental-fitness.com
Contact : David Kenyon 07944 986986

Kids in Leeds get new 'skillz'

Gemma worked as a probation officer in North Yorkshire for seven years but when her daughter was born she decided not to go back to her old position but to use her expertise to help young people instead.

In April 2009, she launched an alternative education centre called 'Skillz Education' which offers accredited training opportunities to develop its student's skills for life. Qualifications available are accredited by the National Open College Network Step Up programme and range from construction, fashion and horticulture to personal social and health education.

Gemma and her mother, who is a headteacher and also a director of the company, had the idea for the business back in 2006 and attended a Business Link work shop called 'Inspiring Business Women' to find out more about how to start-up a business.

Business Link then put her with touch with the West Leeds Enterprise Centre, funded by Sharing the Success, where Gemma got free business advice, training and use of its business facilities including phone and email to help call schools and make key contacts to launch the programme.

Skillz Education's first cohort of students have just completed their courses and achieved qualifications in 'Drug and Alcohol Awareness' and 'Introduction to Clothing Design'. Comments Gemma: "As a probation officer many of the people I came into contact with had left school without qualifications and turned to crime as they couldn't find employment that gave them enough money to support themselves or their families. "We offer hands-on vocational courses and innovative teaching techniques, which the young people seem to find more beneficial and students get recognised qualifications by coming in."

The programme runs from a converted warehouse in Wortley, transformed into two fully functioning classrooms with a working construction booth and chill out area with kitchen. The company now has two full-time employees, Lucy Tomlin and John Guthrie, and two part-time teachers working with students across four schools in the West Leeds area and beyond.

The schools pay a fee for each student attending the course and in turn they receive performance points which are measured by the government for keeping these 'at risk' students in education. Gemma added: "It's been a real advantage having a business mentor on hand at the West Leeds Enterprise Centre for advice and support throughout the process. I really enjoy running my own company and doing something that I find rewarding. I'd urge anyone out there who has a passion or an idea to turn it into a business and do something they are passionate about everyday."



Web : www.skillzeducation.co.uk
Contact : Gemma Stow 0113 263 59 88

Business is just peachy for Jonathan

What was originally a nice way of promoting health and well-being amongst his office colleagues is now a fruitful business venture for self-made boss, Jonathan Russell from Bramley.

The 23 year old, who graduated from Leeds Met in 2008 and took up a job in sales and marketing in Leeds, frequently brought fruit into the office for his workmates from one of Leeds' city centre supermarkets. Jonathan was impressed when he saw the positive effects of having fresh fruit in the office. However, he was disappointed by how little his colleagues got for their money. And that's how his business idea grew. He would deliver fresh fruit to the offices of Leeds.

Last December, Jonathan took his idea and met with the Prince's Trust to apply for financial help. In April of this year he was awarded a start-up loan and grant by the Trust and was then referred to Lee Wood, one of the business advisers at Sharing the Success. Lee advised him on how to go about getting his business idea off the ground and introduced him to the West Leeds Enterprise Centre.



In April of this year, Jonathan launched 'The Fruit Box' which delivers boxes of handpicked fresh fruit straight to offices across Leeds. In six months, he has secured repeat business with major companies including PricewaterhouseCoopers, GHD and Sky, delivering 350kg of fresh fruit across the city every week.

Only the highest quality fruit is chosen, handpicked from The Yorkshire Produce Centre and presented in a special wooden fruit box and delivered personally by Jonathan five days a week. Jonathan said: "I always wanted to run my own business but when I finished university, I thought I should get some experience first. However, having studied business and marketing I had a good background, and once I'd spoken with the mentors at the Sharing the Success programme – it gave me the confidence to take the plunge and launch the company.

"Having access to the enterprise centre was fantastic, especially in the early stages. I could use the phones and computers and I attended several networking events and met with people like myself who had also recently launched their own start-up. It was great to get some reassurance by hearing first-hand the success they were having. The service has been really popular and my clients get really excited when they know I'm coming into their office and most start tucking into the fruit before I've even had a chance to leave."

Jonathan is now looking for his own premises and to hire at least three staff over the next six months. He also hopes to launch an organic option, as well as expand the service into other towns and cities across West Yorkshire.

Web : www.thefruit-box.co.uk
Contact : Jonathon Russell 0113 255 52 90

Paul Dutton

Personal Training

Paul had been unemployed for sometime before he came to WLEC in Jun 09. He had attended courses provided by JCP and was a qualified personal trainer. Following his initial discussion with us Paul was referred to a business adviser and enrolled onto ER. Paul also obtained an enterprise loan to help with business start up costs. Since he has started trading, his client base has steadily increased. Paul works with clients who are wanting to lose weight and use exercise as a way of achieving their target, but dont feel confident enough to go to a gym, preferring to do this at home. When Paul first came to WLEC he had an idea of what he wanted to do but lacked the confidence to make it happen, by accessing the support that was available through the STS porgramme his dream has become a reality.

Samantha Martin

Done by the books – Bookkeeping

Samantha was made redundant and decided to use this as an opportunity to set up her own business providing Accounting/Book keeping, Payroll, Vat & Self Assessments and Sage services and training.

A friend of Samantha's husband suggested she visit the West Leeds Enterprise Centre to determine what support was available to help her, his wife was already registered with the Centre.

As Samantha was receiving Job Seekers Allowance and was eligible for the Enterprise Rehearsal Scheme she was referred to the Business Advisor Lee Wood, following her registration with West Leeds Enterprise Centre in June 2009.

Following attendance at the Enterprise Rehearsal workshops she was ready to start trading in August 2009, as Samantha is a mother to two young children she is home based although she works with clients within a 30 mile radius.

Samantha has attended a number of the Business Skills Development Workshops arranged by West Leeds Enterprise Centre, which have included - Networking, Motivation, An Essential Guide to Marketing your Business and Cold Calling and Prospecting – how to do it well.

Samantha said” I have attended many workshops which the Centre has put on which for me has been invaluable, starting a business is a daunting experience, but knowing that you have people there to help does give a sense of security”

I can honestly say that joining the scheme has been the best thing I have ever done.

Her current turnover is £2500.00 and her vision for the future is to employ 3-4 members of staff offering a flexible working environment for parents with children.

Her advice to others thinking of starting their own business “make sure you go meet the people involved, as a friendly face and a wealth of knowledge and experience can make a difference to someone starting out alone”



Originator: Tim Taylor

Tel: 395 2846

Report of Health and Wellbeing Improvement Manager

Report to West (Inner) Area Committee

Date: 8th September 2010

Subject: Health and Wellbeing update report

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call in Details set out in the
report

Ward Members consulted
(referred to in report)

Executive Summary

This report will outline the key health and wellbeing issues being considered by the West North West partnership. Health and Wellbeing issues affecting Inner West Leeds will be discussed in the presentation to the committee.

1.0 Purpose Of This Report

1.1 To explain background of the health and wellbeing partnerships and how initial priorities have been developed.

2.0 Background Information

2.1 Citywide partnership arrangements for health and wellbeing were established in 2008 to complement existing themed partnerships around children, worklessness, community safety and officer coordination groups. Consultation workshops in March 2009, involving over 150 people led to Health and Wellbeing partnerships being formed for each of the three city wedges (East North East, South East and North West North) which since February 2010 in the West North West of the city have begun to help partners to work together at the local level. The partnerships are based on the area management divisions of the Council and each is supported by a joint funded LCC/NHS Leeds Health and Wellbeing Improvement Manager.

2.2 The area partnerships have representation from a number of key agencies including: area management, NHS Leeds, Community Healthcare Services, Adult Social Care, Children's Services, Housing, Practice Based Commissioning and Leeds Voice Health Forum. In addition, elected member health champions from each of the ten Area Committees are also included on the partnerships.

3.0 Main Issues

- 3.1 Health data shows some of the significant issues in Inner West Leeds. Armley has significantly higher death rates than the rest of the city, particularly for cardiovascular and COPD conditions. Hospital admissions for alcohol and smoking related conditions are high in Armley, Broadleads and Bramley. Dementia is significantly higher than the city average in Armley.
- 3.2 There is an ageing population in Inner West Leeds and services must be appropriate for their needs. Wider determinants of health – income, employment, housing – have a significant impact on mental and physical wellbeing and are considered by the partnership.
- 3.3 The partnership has looked at issues across Inner West Leeds and there are work programmes focussed on alcohol, older peoples health and encouraging people to increase physical activity, reduce obesity and quit smoking. These will be discussed at the area committee.
- 3.4 West North West Partnership Plan - see appendix 1

4.0 Implications for Council Policy and Governance

- 4.1 The partnerships will through identification of shared priorities encourage a more responsive and seamless service delivery approach, increasing efficiency, reducing duplication and ultimately re-investment of resources.

5.0 Legal and Resource Implications

- 5.1 None

6.0 Recommendations

- 6.1 That IW area committee note progress to date and discusses and advises on the development of the area partnerships work programme priorities.

Background Papers

None

Challenges in 10% SOAs

Low life expectancy
Fewer disability free years
Low income
High levels of cardiovascular related admissions and deaths
High levels of alcohol related admissions and deaths
Ageing population and pressure on services

West North West Health & Wellbeing Programme (appendix 1)

Lead data template for partnerships

WNW Health & Wellbeing Partnership Priorities

Reporting Arrangements

JSCB
SLT
WNW Area Committees

WNW Postcodes

LS21
LS20
LS19
LS16
LS18
LS28
LS13
LS6
LS2
LS4
LS5
LS12

10% SOAs

Little London
Farnley
Hawkesworth
Wood
Armley
Upper Wyther

Alcohol

GP interventions and impact on hospital related admissions in SOAs
Target training
Predictive modelling identification
Trading standards
Blue light interventions
Think family interventions with WNW Housing
University interventions

Vascular Health Checks

Focus on smoking, diet, physical activity, obesity
Map
Evidence base from CLAHRC
Activity mapped by area management level
Referral pathway to intervention and back to GP

Older people

Excess winter deaths
- Affordable warmth
- Benefits entitlement
- Vaccines
- Health promotion plan
- Falls prevention
- Telecare / telehealth
- Linking ASC / Primary care database
- Student volunteers
Dementia

WNW Long term ambitions

Commissioning role

- overview of local service delivery
- robust local intelligence gathering mechanism
- agreed impact monitoring measures
- systematic integrated approach to influencing commissioning processes

Communications / community involvement

- Citizens panel
- Little London Health and Wellbeing group, Heights and Gambles HW and LAMP, Neighbourhood action in Farnley, New Farnley and Hill top, Pudsey and Swinow forum, Bawns LAMP

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Originator: Gill Hunter and
Inspector Mark
Bownass

Tel: 22 43200

Report of the West Leeds Area Manager

West (Inner) Area Committee

Date: 8th September 2010

Subject: Community Safety Issues, Inner West Leeds

Electoral Wards Affected:

Armley
Bramley and Stanningley

Ward Members consulted

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides the opportunity for Inspector Mark Bownass to provide the Inner West Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in West.

1.0 Purpose Of This Report

1.1 This report introduces Inspector Mark Bownass from West Yorkshire Police who will give an update on Community Safety Issues and crime trends in Inner West Leeds since the last Area Committee meeting.

2.0 Background Information

2.1 The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

3.0 Main Issues

- 3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.
- 3.2 The Area Committee funded initiatives, in particular, are helping to reduce crime and ASB. Examples include capture car and capture house which uses high tech equipment to track and trace stolen property – leading to offenders pleading guilty earlier because of the weight of evidence against them and valuable intelligence gained about where stolen goods are taken. The main focus of the capture house and capture car has been around the Armley area which has seen an increase in burglaries and theft from motor vehicles. This has been reduced in the past couple of months with the use of the capture car and capture house, which has seen arrests from both.
- 3.3 Operations have taken place in the hot spot area to bring additional resources in to tackle burglary in Armley such as regional roads policing, Yorkshire and Humber Roads policing, Force intercept team (ANPR), Mounted, Operation Support Teams, Off Road Bikes etc. During July and August the Mounted section patrolling Armley and Bramley have supported operations, Abbreviate, Amble and Achnaba.

Operation Amble, Edinburgh's Dispersal Order

- 3.4 This is to deal with large scale ASB and associated crime. The Dispersal order will be used to reduce ASB working with partner agencies for prosecution and diversionary activities. The hot spot area will see other police departments, such as regional roads policing, Yorkshire and Humber Roads policing, Force intercept team (ANPR), Mounted, Operation Support Teams, Off Road Bikes etc working in the area. On going operation which has seen a 126 requirements to leave issued and 6 arrests for breach of the requirement to leave. These are currently going through the court process.

Operation Abbreviate 3

- 3.5 Funding from West North West Home to provide support and advice targeted at drug users and prostitution in the New Wortley area . This operation to tackle Prostitution and drugs is to be funded by a cash injection of £6.000 by WNWHL to enable police and partners, such as BARCA to combat this issue, providing diversionary activities for the sex workers. This will work towards reducing ASB and crimes surrounding the working girls, such as robbery, theft and public order offences.

Operation ADULATE

- 3.6 The aim of operation Adulate is to:
- reduce the number of nuisance motorcycle calls received from members of the public
 - Seize motor cycles and motor vehicles in accordance with section 59 Police Reform Act 2002 & Section 165 Road Traffic Act 1988
 - Target nominals within Operation area know to be actively involved in Burglary, Robbery, vehicle and Drug Offences.

- Target nominals within the Operational area known to be circulated as wanted/ BOLO
- Increase the number of Off Road motor cycles and uninsured motor vehicles seized in the Operation area
- Deployment of highly visible Police resources to increase public confidence and provide reassurance to the public that police do have the resources to deal with anti social use of vehicles.

Operation Aberfeldy

- 3.7 It is the intention of North West Leeds Police division, to actively identify, investigate and reduce priority crime, specifically Burglary dwelling, Robbery and Vehicle crime offences, and to increase public confidence in the Division
The intention of this operation is to provide High Visibility Police patrols, to Proactively Police the Designated Target areas, identified at The Tactical Intelligence Assessment meeting.
- 3.8 This Operation will involve high Visibility Divisional Roads Policing resources supported, where available, by Roads Policing Officers from Operation Anvil and Force resources enabling the deployment of ANPR equipped vehicles to specific Areas.

Operation Champion

- 3.9 Operation Champion took place on the Wythers on 29th and 30th July 2010. Details are attached at Appendix 1. During the 2 days partner agencies focused their attention on a number of issues that local residents had raised as concerns through the PACT and Wyther Improvement Group meetings which included environmental work , littering and speeding on Cockshot Lane.
- 3.10 The police visiting over 270 houses talking to local residents about crime issues, crime prevention and promoting the crime stoppers contact number to report crime anonymously. There were visits to 4 Victims of Hate Crime at local shops on Raynville Road, and 4 persons arrested by Police, 2 still sought. The anti-social Behavior Unit (ASBU) will be making referrals to support agencies Positive Activities For Young People (PAYPE and Signpost) Two youths received harassment warnings to date, with ASB interventions to follow for all youths and follow up with West North West Homes Leeds and the Tenancy Enforcement Team. The police also focused speeding issues utilising the Lazer gun equipment over the 2 days on Cockshot Lane. A number of vehicles were identified speeding and will receive a warning letter.
- 3.11 The Environmental Action team conducted an audit of the area identifying waste in Gardens, Overgrown Hedges, Noise Nuisance. During the 2 day the staff gave out general advise about waste management, worked with the unpaid service team in the clearance of 30 gardens / cut back hedges.
- 3.12 The youth service along with BARCA organized a play assortment session on the Friday in the morning and afternoon for younger children. Sumo Suits activity was also arranged for ages 6 – 65 yrs @ Wythers Community House. There were approximately 20 participants who appeared to enjoy themselves and it succeeded in bringing members of the community together. Other activities included Home Fire

Safety checks with the Fire service, tenancy audits from the Housing providers in the area. Further feedback on the 2 days is currently being collected and will be collated into one report, that will be circulated once all feedback forms have been completed.

4.0 Implications For Council Policy And Governance

4.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken by Safer Leeds and West Yorkshire police on a citywide and local level.

4.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2008 – 2011 these are:

- Creating safer environments by tackling crime;
- Improving lives by reducing the harm caused by substance misuse;
- Supporting victims and reducing the risk of victimisation;
- Reducing offending and managing offending behaviour;
- Improving community confidence and public satisfaction;

4.3 Locally delivered actions will contribute to these priorities. In addition Operation Champion has been rolled out throughout the city and will be targeting hot spot areas by Police division.

5.0 Legal And Resource Implications

5.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

6.0 Conclusions

6.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, North West Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

7.0 Recommendations

7.1 Members are asked to note the update from West Yorkshire Police.

Background Papers

None

Operation Champion – 29th to 30th July 2010 – Wythers
Evaluation of Activities



Operation Champion is a planned, intelligence lead multi agency operation aimed at tackling crime and disorder in Leeds. It is a city wide operation and aims to:

- reduce crime and anti social behaviour
- tackle environmental issues such as litter, dumping and graffiti removal, and,
- provide public reassurance and support.

On 29th to 30th July, Operation Champion took place on the Wythers estate in Armley.

The work carried out during Champion was undertaken over 2 days, covering the following activities:

West Yorkshire Police Pudsey Weetwood Division

- 5 arrests for racially aggravated offences, possession of drugs and going equipped when found in possession of molegrips.
- 6 stop/searches conducted
- 5 Form As obtained referring to drug use, nominals lifestyle changes and nominal association
- 4 bags of Cannabis found following execution of a drugs warrant
- Crimestoppers leaflets delivered to all addresses on Wythers/ Wensleydales/Borrowdales, resulting in positive feedback in potential utilisation of Crimestoppers
- Community Speed Watch conducted on Cockshott Lane on both days; 80+ cars found exceeding the speed limit. Warning letters sent.
- Approximately 20-30 children attended activities with agencies including Youth Service/Police at Wyther Community House.

West Yorkshire Police and Leeds City Council – (ASB)

2 staff worked the course of the operation conducting visits to victims of hate crime at 4 local shops on Raynville Road. Statements were taken and 4 persons arrested by Police, 2 still sought. 5 of 6 are all Council tenants. ASB Unit to make referrals to

support agencies (PAYP and Signpost). Victim Support offered their services and these were accepted. Further racist abuse was witnessed by a female whilst present on premises.

On day two visits were conducted to witnesses to the above and further statements taken.

Two youths received harassment warnings to date. ASB interventions will follow for all youths and follow up to be done by WNWV and TET. The victims of the racist attacks were very pleased to see positive action in the area. 18 people were engaged with.

Environmental Action Team

4 staff were involved in the operation undertaking the environmental audit, dealing with waste in gardens, overgrown hedges, noise nuisance and providing general advice. Over 50 people were engaged with. 30 gardens were cleared and hedges cut back resulting in a cleaner, greener and safer environment.

West Yorkshire Fire Service

One member of staff undertook a leaflet drop on Borrowdale Crescent and Wensleydale Crescent advising residents of fire safety and advertising home fire safety checks. 20 people were engaged with.

Victim Support

One member of staff worked one and a half days of the operation knocking on people's doors providing reassurance and leaflets about the service. 15 households and 4 shop owners were visited. New clients were informed about resolutions that could be evoked to enhance their social environment. 2 new referrals are being followed up.

Her Majesty's Revenue and Customs

Unfortunately no staffing could be provided for this operation.

West North West Homes

4 estate caretakers and 2 Neighbourhood Housing Officers worked both days of the operation undertaking annual and new tenancy visits. The caretakers also cleared a large amount of rubbish from the estate as well as clearing a number of gardens. 30 people were engaged with over the two days and this number is higher than expected. As a result the estate is looking much cleaner and tidier. Issues arising from annual home visits and new tenancy visits will be followed up.

Youth Service and BARCA

Laid on 3 hours of provision at Wyther Community House providing Sumo Suits activity for ages 6 – 65 yrs. 20 people were involved. Participants appeared to enjoy themselves and it succeeded in bringing members of the community together.

BARCA arranged for 2 session with their Play Assorted Team offering a range of activities for younger children aged between 7 – 12 years at the Community House

Her Majesty's Court Service

No staffing could be provided for this operation.

Area Management and Safer Leeds

Organised the co-ordination of Operation Champion and collated the feedback report.

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Report of the Interim Director of Children's Services

West (Inner) Area Committee

Date: 8th September 2010

Subject : Children's Services Performance Report

<p>Electoral Wards Affected:</p> <p>All</p> <p><input type="checkbox"/> N/A Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

To provide the Inner West Area Committee with various Children's Services performance data disaggregated at Area Committee or Ward level.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is to provide the Area Committee with performance data relating to Children's Services.
- 1.2 To provide information on the performance data to be provided at the January cycle of meetings.
- 1.3 To provide information on progress and activity that has taken place to improve safeguarding arrangements across the city during 2009-10.

2.0 Background Information

- 2.1 Following the last performance report that was presented in February 2010 an approach was developed and agreed with Locality Enablers which incorporated the feedback from the various Area Committee meetings. It was agreed that performance reports would be presented twice a year – January and September. The report to be taken to the September cycle of meetings would include data covering:
 - **Looked After Children (LAC)** - Numbers of LAC - by Ward, 31st March 2010 position

- **Assessments**

- **NI 68:** percentage of referrals to children's social care going on to initial assessment – by Ward and latest quarterly information available
- **NI 59:** percentage of initial assessments for children's social care carried out within 7 working days of referral - by Ward and latest quarterly data available
- **NI 60:** percentage of core assessments for children's social care that were carried out within 35 working days of their commencement - by Ward and latest quarterly data available
- **CAF data**
- **NEET** (end of year figure for NEET as well as the latest monthly figure available)
- **Not Known** (latest monthly figure available).

2.2 The report to be taken to the **January cycle of meetings** will include data covering:

- **attainment** (**NI 75** Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A*-C or equivalent, including English and Maths; and **NI 76** - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2)
- **absence / attendance**
- **exclusions**
- **Ofsted judgements** (Inspection reports published on the Ofsted website – latest data available).

2.3 It is important to note that it is a relatively recent development to be able to provide Ward level performance information in this way. Therefore the data produced for this report will provide a baseline for comparisons for future years.

3.0 Activity To Improve Safeguarding

3.1 A number of activities to improve safeguarding have taken place over the first quarter of the year including:

- Work is ongoing to update existing documentation to more clearly explain thresholds for appropriate levels of support for children and young people across the wide spectrum of need. It is intended to provide this to the Children's Trust Board in September.
- The Practice Standards Manual has been distributed in social care and is in use. The manual sets out the standards of service delivery and details key practice issues to be covered to ensure those standards are routinely met. It provides a quick reference point for practitioners and managers. Training is provided to support implementation.
- Children and Young People's Social Care continue to implement the Practice Improvement Programme. As part of this a programme of audit is being developed that will see more than 1,000 files examined in October and November this year. In addition an ongoing audit process will be developed to ensure continued monitoring and improvement.
- The Interim Head of Safeguarding is working with key colleagues to progress the development of the Integrated Safeguarding Unit, ready for implementation in September.

- The Interim Head of Safeguarding is also overseeing the collection of intelligence on the child protection process. Once the collection of data is complete this will inform resource allocation and improvement activity.
- Children and Young People's Social Care are also continuing to undertake an analysis of why a higher than average number of children and young people are subject to a child protection plan for two or more years in Leeds.

3.2 In addition, Councillor Blake will oversee a review of the Governance arrangements for Looked after Children with members of the Corporate Carers Group, using the Corporate Parenting toolkit and self assessment developed by the National Children's Bureau. This will ensure the structures and systems that are in place to undertake Corporate Parenting responsibilities are in line with best practice and meet the criteria for excellence as outlined in Ofsted reports.

4.0 Numbers Of Looked After Children

4.1 The numbers of looked after children continue to rise as do the numbers of referrals made to Children and Young People's Social Care. There is no evidence to suggest that thresholds for children entering local authority care are too low, and the continued rise seen in Leeds mirrors many other local authorities across the country. Since quarter four, 2009-10 the numbers of looked after children has increased by 19 as indicated in the table below (**disaggregated data for the numbers of looked after children by originating Ward can be found at Appendix 1**).

City-wide Position						
PI Ref.	Title	Frequency & Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
LSP-HW2b(i) a	Number of looked after children (excluding unaccompanied asylum seekers)	Quarterly Numerical	1281 (07/08)	1362	Not Applicable	1381 provisional
LSP-HW2b(i) b	Number of children looked after - expressed as a rate per 10,000, excluding unaccompanied asylum seekers	Quarterly Rate	83.8 per 10,000 (07/08)	89.1 per 10,000	Not Applicable	90.7 provisional (child population is 152,200)

4.2 Work continues to be carried out to identify young people who are able to safely return to their families and to ensure appropriate levels of support are maintained following their rehabilitation. This has now been extended to include 16 and 17-year olds who are spending increasing amounts of time with their families and are able to be supported to return to the full-time care of their families. A HOSDAR (Head of Service decision and review) Panel has been established and meets weekly. The panel considers any new requests for children and young people to be accommodated, or for care proceedings to be instigated. The Panel has met five times since the end of June 2010 and continues to meet weekly.

4.3 Further analysis is required in order to better understand the characteristics and trends relating to the looked-after population. This will involve looking at the demographics of looked after children and analysing which ethnic groups have a disproportionate number of children going into care.

5.0 Referrals To Children And Young People Social Care And Common Assessment Framework (CAF)

5.1 NI 68, the percentage of referrals to children’s social care going on to initial assessment can act as a proxy measure for several issues. For example higher levels of referrals going onto become initial assessments demonstrates that the wide range of referrers understand the thresholds of children’s social care and are referring appropriately. The national average is 66.5% based on all local authorities for 2008-09 **(disaggregated data for the percentage of referrals to children’s social care going on to initial assessment by Ward can be found at Appendix 2).**

City-wide Position						
Reference	Title	Frequency & Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
NI 68	Percentage of referrals to children's social care going on to initial assessment	Annual %	56.8%	60.7% (provisional result)	70%	62.5% (6,763/10,817 = (rolling 12 month figure)

5.2 It is anticipated that several work streams will coalesce to impact on the number of inappropriate referrals to Children and Young People’s Social Care, allowing the Service to concentrate on those individuals who require their support.

5.3 The Children’s Screening Team, which is based at the Contact Centre has been fully operational since 29 April 2010. The team is tasked with distinguishing between Requests for Service (RFS) and referrals, ensuring the RFS are dealt with by other areas of Children’s Services. The team is now made up of 4 qualified social workers who are able to use their knowledge and experience to determine whether a call is a referral or RFS. This will cause the percentage of referrals going on to initial assessments to rise, but it is not yet clear how much of an impact this will have.

5.4 Changes to Electronic Social Care Recording System (ESCR) have also been implemented to improve the contact centre process, assessment process and the validation of data; this gives better controls, simplifies recording and generates better accuracy.

5.5 The Common Assessment Framework (CAF) is starting to be embedded and is a key part of delivering frontline services that are integrated, and are focused around the needs of children and young people. The CAF is a standardised approach to conducting assessments of children's additional needs and deciding how these should be met. It can be used by practitioners across children's services. The CAF promotes more effective, earlier identification of additional needs, particularly in universal services. It aims to provide a simple process for a holistic assessment of children's needs and strengths; taking account of the roles of parents, carers and

environmental factors on their development. Practitioners are then better placed to agree with children and families about appropriate modes of support. The CAF also aims to improve integrated working by promoting coordinated service provision.

- 5.6 The end of May saw in excess of 2160 CAFs initiated on the database with approximately two thirds open on the system, and one third closed at any one time. Currently, each month on average 90 CAFs are registered, 10 are closed and 50 multi agency meetings are regularly recorded, though holiday times do see a drop in activity.
- 5.7 An average 40 calls and 40 emails are received daily by the CAF Team with a further 50 emails outgoing relating to CAF activity, although this continues to increase. Processing CAF documentation, following up or amending information, seeking or providing advice or guidance effectively improves month on month. Data demonstrates that a majority of CAFs are initiated on White, British children and young people with other diverse ethnic groups represented in 25%. In 13% of CAFs the child or young person is identified by parents or lead professional as disabled.
- 5.8 58% have been undertaken with Males, 41% with females, and 1% on unborn children. The majority of CAFs on the system are for children in the 0-5 age groups making up 38% of CAFs. 29% are children within the 6-11 age group, 30% for young people 12 - 16 and 3% on young people aged 17+. The majority of CAFs have been registered by Early Years (24%) followed by Primary Schools (19%), Health, including Intensive Family Support Services (13%), Voluntary/third sector (12%), High Schools (13%), Education Leeds (9%), Best teams (3%), Extended Services (2%) and Youth Offending Service and Youth Service (2%).
- 5.9 During June, a total of 17 cases were forwarded to the CAF team from Children and Young People's Social Care, recommending that a common assessment be initiated on a child or young person. Of these, 5 now have a CAF in place. Early Years and health undertake the majority of assessments on 0-5 year-olds, Education Leeds and primary schools on 6-11 year olds and Education Leeds and high schools on young people of 12 and above. Third sector undertake assessments across the age groups. **A more detailed breakdown of the numbers of CAFs raised and completed at Area Committee level can be found at Appendix 5.**
- 5.10 Furthermore, Integrated Service Leaders, who work in localities across clusters, have been in place since February 2010, (roles realigned from within existing staff resources). Their role is to provide leadership to services and partner agencies across clusters to embed integrated working at a locality level. This includes promoting and embedding the CAF process and Intervention Panels which are in place to help support agencies to improve outcomes for children. In addition, there are 3 Children Leeds Panels which consider cases of children and young people with complex problems who are on the edge of care, and more recently those in care to see whether they can be supported to live with their families. Since the first panels met in January 2010 there have been 82 families referred with a total of 267 children and young people supported.

6.0 Initial Assessments By Children And Young People's Social Care

- 6.1 Performance for NI 59 - the percentage of initial assessments for children's social care carried out within 7 working days of referral - has steadily increased over the last five months, with the month of June being recorded at 84%. Furthermore, the result for quarter one 2010-11 was 80% which is a significant improvement on the same period last year when the result was 68.7% **(disaggregated data for the percentage**

of initial assessments for children's social care carried out within 7 working days of referral by Ward can be found at Appendix 3).

City-wide Position						
PI Title	Frequency & Measure	Rise or Fall	Base -line	2009/10 Result	2010/11 Target	Q1 2010/11 Result
NI 59: Percentage of initial assessments for children's social care carried out within 7 working days of referral	Quarterly %	Rise	79.9 % (08-09)	61.2% (provisional result)	80%	80.0% (1,294/1,617) (Cumulative figure for Q1)

- 6.2 Current performance reflects the work that has been undertaken to develop capacity in iPerformer in ESCR (an interactive tool enabling the Service to download reports to assess how the indicator is performing, determine what work is outstanding and be made aware of any validation errors that need resolving). Utilising this information from Head of Service level down, has proved invaluable, as any small dips in performance can be quickly identified & addressed. The Children and Young People's Social Care Service has also been assessing performance at a team level to identify the issue of poorly performing teams and to share best practice of teams that perform strongly.
- 6.3 The consistent level of performance reflects the hard work that has been carried out to ensure that the Service met the June 2010 target of 72% as set out in the Improvement Plan. A range of work had been carried out to influence the performance of initial and core assessments including:
- Continued focus on referral audits and reviews of case files and analysis of performance management information is on-going to ensure timeliness is not at the expense of quality.
 - Consolidating the staffing arrangements in the Contact Centre and introduced processes to distinguish between Requests for Service and Referrals; changes to systems have been implemented and training was delivered throughout Q1 2010/11; monitoring impact will continue throughout the year.
 - Matching the 35 new social work staff starting in the next three months to Assessment and Care Management teams based on profiles of need. These new staff are predominantly newly qualified social workers who are just completing their qualifications.
 - Further attempts to recruit more Advanced Practitioners failed to attract suitable candidates; there are currently 13 advanced practitioners against the target of 25.
 - Implementing the performance management framework; the on-line management information and the daily tracking of progress with trend analysis is informing social workers, team managers and senior managers that improved safeguarding is achievable and evidenced. It highlights potential delays and pressure points, allowing early intervention and risk reduction.

7.0 Core Assessments By Children And Young People’s Social Care

7.1 Performance for the month of June for NI 60 - Percentage of core assessments for children’s social care that were carried out within 35 working days of their commencement was 91.1%, which is testament to the work being done across the three service delivery areas. The first quarter’s performance is a significant rise on the year-end performance of 68.5%, and is slightly higher than the 79.4% result from the same period a year ago. However, 366/458 core assessments were completed in time this quarter, compared to only 143/180 in the same period last year (a 154% increase in volume), which emphasises the increase in performance in real terms. Although quarter one’s result is ‘red’, performance in June alone was particularly strong, and the Service is confident that this is the start of a period of good performance that will see the cumulative result rise over the next quarter **(disaggregated data for the percentage of core assessments for children’s social care carried out within 35 working days of their commencement by Ward can be found at Appendix 4).**

City-wide Position					
Title	Frequency and Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
NI 60: Percentage of core assessments that were carried out within 35 working days of their commencement	Quarterly %	77.4% (08-09)	64.9% (provisional result)	84%	79.9% (366/458)

7.2 The Service is clearing up historical issues that have had a negative impact on the indicator in the past, and this should contribute to continued good performance. As with NI 59, the regular use of iPerformer in ESCR (an interactive tool enabling the Service to download reports to assess how the indicator is performing, determine what work is outstanding and be made aware of any validation errors that need resolving) from Head of Service level down has proved invaluable, allowing any potential issues to be quickly identified and dealt with.

7.3 The consistent level of performance reflects the hard work that has been carried out to ensure that the Service met the June 2010 target of 80% as set out in the Improvement Plan. The range of development work as described in 6.3 has also supported this improvement in the performance of core assessments.

8.0 NEET and Not Knowns

8.1 The annual result for the NI 117 - 16 - 18 year olds who are not in education training or employment (NEET) – indicates that the recent trend of sustained improvement has continued. NEET has declined from 9.6% in 2008-09 to 8.2% in 2009-10, however, the target has been missed by 0.4 percentage points. There is concern that the full impact of the economic recession has not yet been felt and that there will be a ‘lag’ effect resulting in a temporary increase in NEET later this year. Other local authorities are currently experiencing this effect which has resulted in Leeds moving into the top half of the statistical neighbours table for the first time. This provides some evidence that the recent measures put in place in Leeds are having the desired positive effect **(disaggregated data for the number of young people who are**

NEET and Not Knowns for the month of June 2010 by Ward can be found at Appendix 6).

City-wide Position						
PI Ref:	Title	Frequency & Measure	Rise or Fall	Baseline	2008/09 Result	2009/10 Result
NI 117	16 - 18 year olds who are not in education training or employment (NEET)	Annually %	Fall	9.1% (An average of Nov, Dec 2006 and Jan 2007)	9.6%*	8.2%

***Although NEET data is collected monthly, this indicator use an annual result which is based on three one month snapshots at the end of November, December and January each year.**

8.2 To build on this improvement, ongoing activities include:

- the Core Team of the Corporate NEET Improvement Board implementing the actions identified in the Improvement Plan and tracking progress
- the NEET action plan being updated to include the Improvement Plan priorities
- the establishment of a time-limited project to solve the IT/database issues
- the mobilisation of the Connexions Wedge Contracts (Targeted Support) and;
- the first elements of the Phase 3 Specialist Support contracts ensure close links are made with Universal and Specialist services, so that there are appropriate referral pathways for young people for support when needed.

8.3 Considerable action has been undertaken to reduce the Not Known figure which has dropped to 5.2% in March 2010. This measure also features in the Improvement Plan, whereby the target to be achieved by January 2011 is 6.3%.

8.4 Although year on year there has been some improvement, the NEET rate this quarter increased with the figure rising through each month of the quarter. The biggest improvement this quarter is the number of Not Knowns. Over the last year there has been a clear downward trajectory in the number of Not Knowns and the June position saw the lowest number of Not knowns ever at 965 young people (5%) compared to 1983 young people (9.9%) for same period last year. This significant reduction can be attributed to the work done by the Connexions Service.

8.5 Significant progress has been made in improving access to the Connexions database which will enable better recording and tracking of data. Improvements in recording are demonstrated by the reduction in Not Known figures. Connexions is working with individual colleges to ensure that systems are put in place for identifying, tracking and prioritising young people who are at risk of becoming NEET.

8.6 The Children Leeds Learning Partnership is merging with the 14-19 Strategy Group, Integrated Youth Support Services Board and Learning and Support Partnership from September 2010. This will ensure clear ownership of the NEET Strategy on a permanent basis.

8.7 Due to the in year reductions to the Area Based Grant, work is underway to assess the implications across children's services.

8.8 As mentioned at paragraph 2.3, it is important to note that it is a relatively recent development to be able to provide Ward level performance information in this way. Therefore the data produced for this report will provide a baseline for comparisons for future years.

9.0 Implications For Council Policy and Governance

9.1 The performance data and ongoing activities mentioned in this report will help inform future policy in the redesign of Children's Services. The transformation programme is working on the design of future options to create a fully integrated Children's Service. It is intended there will be more information available in the near future, at which point members will be invited to make comment.

10.0 Legal and Resource Implications

10.1 There are no legal and resource implications.

11.0 Conclusions

11.1 Not applicable as the report is information based.

12.0 Recommendations

12.1 Area Committees are requested to note the contents of this report.

Background Papers

Developing local arrangements for Children's Services performance management reporting – December 2009
Children's Services – Area Committee Performance Report – February 2010.

Index of Appendices

- Appendix 1 – Number of children in care
- Appendix 2 – Percentage of referrals
- Appendix 3 – Percentage of initial assessments
- Appendix 4 – Core assessments
- Appendix 5 – Common Assessment Framework (CAF)
- Appendix 6 – NEET and Not Known data

Appendix 1

Number Of Children In Care At 31st March 2010 By Originating Ward Address

The information in the table below is based on the 903 return (statutory statistical return submitted to the DfE) and is correct as at 31 March 2010. There were 1,362 children in care (excluding UASC) at 31 March 2010, but ongoing data cleanup meant that not every child had a home postcode recorded when the information was extracted from the ESCR database. Approximately 12 children had no home postcode recorded, and this information was added directly to the DfE's secure website at a later date. This site does not store postcodes for confidentiality reasons, so these 12 are not factored into the data below.

Area Committee	Ward	Nos. of children in care	Percentage
Inner East	Gipton & Harehills	146	11.06
Inner East	Killingbeck & Seacroft	80	6.06
Inner East	Burmantofts & Richmond Hill	131	9.92
Total		357	27.04
Outer East	Cross Gates & Whinmoor	30	2.27
Outer East	Garforth & Swillington	4	0.30
Outer East	Kippax & Methley	20	1.52
Outer East	Temple Newsam	40	3.03
Total		94	7.12
Inner North East	Moortown	9	0.68
Inner North East	Roundhay	15	1.14
Inner North East	Chapel Allerton	70	5.30
Total		94	7.12
Outer North East	Alwoodley	12	0.91
Outer North East	Harewood	5	0.38
Outer North East	Wetherby	5	0.38
Total		22	1.67
Inner North West	Hyde Park & Woodhouse	59	4.47
Inner North West	Kirkstall	36	2.73
Inner North West	Weetwood	12	0.91
Inner North West	Headingley	15	1.14
Total		122	9.25
Outer North West	Adel & Wharfedale	5	0.38
Outer North West	Guiseley & Rawdon	6	0.45
Outer North West	Horsforth	29	2.20
Outer North West	Otley & Yeadon	28	2.12
Total		68	5.15
Inner West	Armley	82	6.21
Inner West	Bramley & Stanningley	79	5.98
Total		161	12.19
Outer West	Calverley & Farsley	10	0.76
Outer West	Farnley & Wortley	34	2.58
Outer West	Pudsey	19	1.44
Total		63	4.78
Inner South	Beeston & Holbeck	72	5.45
Inner South	City & Hunslet	123	9.32
Inner South	Middleton Park	85	6.44
Total		280	21.21
Outer South	Ardsley & Robin Hood	6	0.45
Outer South	Morley North	14	1.06
Outer South	Morley South	20	1.52
Outer South	Rothwell	19	1.44
Total		59	4.47
Grand Total		1320	100

Appendix 2

Q1 – 2010-11				
NI 68: Percentage of referrals to children’s social care going on to initial assessment				
Area Committee	Ward	No. of Referrals	No. of Initial Assessments	% of Referrals going on to Initial Assessment
Inner East	Gipton & Harehills	192	140	72.92%
Inner East	Killingbeck & Seacroft	119	70	58.82%
Inner East	Burmantofts & Richmond Hill	217	111	51.15%
Outer East	Cross Gates & Whinmoor	50	27	54%
Outer East	Garforth & Swillington	37	28	75.68%
Outer East	Kippax & Methley	42	27	64.29%
Outer East	Temple Newsam	72	48	66.67%
Inner North East	Moortown	19	10	52.63%
Inner North East	Roundhay	31	9	29.03%
Inner North East	Chapel Allerton	80	61	76.25%
Outer North East	Alwoodley	43	31	72.09%
Outer North East	Harewood	5	2	40%
Outer North East	Wetherby	23	10	43.48%
Inner North West	Hyde Park & Woodhouse	72	55	76.39%
Inner North West	Kirkstall	87	70	80.46%
Inner North West	Weetwood	30	23	76.67%
Inner North West	Headingley	10	4	40%
Outer North West	Adel & Wharfedale	25	14	56%
Outer North West	Guiseley & Rawdon	37	20	54.05%
Outer North West	Horsforth	28	14	50%
Outer North West	Otley & Yeadon	43	27	62.79%
Inner West	Armley	167	92	55.09%
Inner West	Bramley & Stanningley	160	117	73.13%
Outer West	Calverley & Farsley	31	21	67.74%
Outer West	Farnley & Wortley	80	65	81.25%
Outer West	Pudsey	49	34	69.39%
Inner South	Beeston & Holbeck	136	100	73.53%
Inner South	City & Hunslet	121	91	75.21%
Inner South	Middleton Park	188	121	64.36%
Outer South	Ardsley & Robin Hood	42	26	61.90%
Outer South	Morley North	37	24	64.86%
Outer South	Morley South	52	47	90.38%
Outer South	Rothwell	48	29	60.42%

Appendix 3

Q4 – 2009-10

NI 59: Percentage of initial assessments for children's social care carried out within 7 working days of referral

Area Committee	Ward	Total No. of IA	No. of IA carried out within time-scales	% of IA carried out within time-scales	No. of IA not carried out within time-scales	% of IA not carried out within time-scales
Inner East	Gipton & Harehills	70	45	64.29%	25	35.71%
Inner East	Killingbeck & Seacroft	118	81	68.64%	37	31.36%
Inner East	Burmantofts & Richmond Hill	91	70	76.92%	21	23.08%
Outer East	Cross Gates & Whinmoor	32	16	50%	16	50%
Outer East	Garforth & Swillington	11	6	54.55%	5	45.45%
Outer East	Kippax & Methley	30	10	33.33%	20	66.67%
Outer East	Temple Newsam	27	18	66.67%	9	33.33%
Inner North East	Moortown	19	13	68.42%	6	31.58%
Inner North East	Roundhay	20	12	60%	8	40%
Inner North East	Chapel Allerton	49	39	79.59%	10	20.41%
Outer North East	Alwoodley	15	15	100%	0	0%
Outer North East	Harewood	7	7	100%	0	0%
Outer North East	Wetherby	7	6	85.71%	1	14.29%
Inner North West	Hyde Park & Woodhouse	70	55	78.57%	15	21.43%
Inner North West	Headingley	16	11	68.75%	5	31.25%
Inner North West	Kirkstall	57	39	68.42%	18	31.58%
Inner North West	Weetwood	43	28	65.12%	15	34.88%
Outer North West	Adel & Wharfedale	33	19	57.58%	14	42.42%
Outer North West	Guiseley & Rawdon	38	29	76.32%	9	23.68%
Outer North West	Horsforth	14	5	35.71%	9	64.29%
Outer North West	Otley & Yeadon	47	30	63.83%	17	36.17%
Inner West	Armley	152	98	64.47%	54	35.53%
Inner West	Bramley & Stanningley	134	90	67.16%	44	32.84%
Outer West	Calverley & Farsley	31	20	64.52%	11	35.48%
Outer West	Farnley & Wortley	94	59	62.77%	35	37.23%
Outer West	Pudsey	41	18	43.90%	23	56.10%
Inner South	Beeston & Holbeck	105	52	49.52%	53	50.48%
Inner South	City & Hunslet	95	50	52.63%	45	47.37%
Inner South	Middleton Park	177	82	46.33%	95	53.67%
Outer South	Ardsley & Robin Hood	36	25	69.44%	11	30.56%
Outer South	Morley North	26	13	50%	13	50%
Outer South	Morley South	38	28	73.68%	10	26.32%
Outer South	Rothwell	30	12	40%	18	60%

Appendix 3

Q1 – 2010-11

NI 59: Percentage of initial assessments for children’s social care carried out within 7 working days of referral

Area Committee	Ward	Total No. of IA	No. of IA carried out within time-scales	% of IA carried out within time-scales	No. of IA not carried out within time-scales	% of IA not carried out within time-scales
Inner East	Gipton & Harehills	140	92	65.71%	48	34.29%
Inner East	Killingbeck & Seacroft	70	52	74.29%	18	25.71%
Inner East	Burmantofts & Richmond Hill	111	90	81.08%	21	18.92%
Outer East	Cross Gates & Whinmoor	27	20	74.07%	7	25.93%
Outer East	Garforth & Swillington	28	23	82.14%	5	17.86%
Outer East	Kippax & Methley	27	24	88.89%	3	11.11%
Outer East	Temple Newsam	48	34	70.83%	14	29.17%
Inner North East	Moortown	10	6	60%	4	40%
Inner North East	Roundhay	9	5	55.56%	4	44.44%
Inner North East	Chapel Allerton	61	36	59.02%	25	40.98%
Outer North East	Alwoodley	31	24	77.42%	7	22.58%
Outer North East	Harewood	2	1	50%	1	50%
Outer North East	Wetherby	10	7	70%	3	30%
Inner North West	Hyde Park & Woodhouse	55	47	85.45%	8	14.55%
Inner North West	Kirkstall	70	60	85.71%	10	14.29%
Inner North West	Weetwood	23	22	95.65%	1	4.35%
Inner North West	Headingley	4	4	100%	0	0%
Outer North West	Adel & Wharfedale	14	10	71.43%	4	28.57%
Outer North West	Guiseley & Rawdon	20	19	95%	1	5%
Outer North West	Horsforth	14	14	100%	0	0%
Outer North West	Otley & Yeadon	27	17	62.96%	10	37.04%
Inner West	Armley	92	85	92.39%	7	7.61%
Inner West	Bramley & Stanningley	117	101	86.32%	16	13.68%
Outer West	Calverley & Farsley	21	15	71.43%	6	28.57%
Outer West	Farnley & Wortley	65	55	84.62%	10	15.38%
Outer West	Pudsey	34	29	85.29%	5	14.71%
Inner South	Beeston & Holbeck	100	77	77%	23	23%
Inner South	City & Hunslet	91	76	83.52%	15	16.48%
Inner South	Middleton Park	121	100	82.64%	21	17.36%
Outer South	Ardsley & Robin Hood	26	22	84.62%	4	15.38%
Outer South	Morley North	24	20	83.33%	4	16.67%
Outer South	Morley South	47	36	76.60%	11	23.40%
Outer South	Rothwell	29	19	65.52%	10	34.48%

Appendix 4

Q4 – 2009-10

NI 60: The percentage of core assessments that were completed within 35 working days of their commencement

Area Committee	Ward	CA Total	No. of CA completed within 35 working days	% of CA completed within 35 working days	No. of CA not completed within 35 working days	% of CA completed within 35 working days
Inner East	Gipton & Harehills	36	21	58.33%	15	41.67%
Inner East	Killingbeck & Seacroft	29	21	72.41%	8	27.59%
Inner East	Burmantofts & Richmond Hill	26	22	84.62%	4	15.38%
Outer East	Cross Gates & Whinmoor	14	7	50%	7	50%
Outer East	Garforth & Swillington	1	1	100%	0	0%
Outer East	Kippax & Methley	9	6	66.67%	3	33.33%
Outer East	Temple Newsam	2	0	0%	2	100%
Inner North East	Moortown	9	7	77.78%	2	22.22%
Inner North East	Roundhay	2	2	100%	0	0%
Inner North East	Chapel Allerton	14	9	64.29%	5	35.71%
Outer North East	Alwoodley	9	6	66.67%	3	33.33%
Outer North East	Harewood	7	7	100%	0	0%
Outer North East	Wetherby	1	1	100%	0	0%
Inner North West	Hyde Park & Woodhouse	18	12	66.67%	6	33.33%
Inner North West	Kirkstall	19	8	42.11%	11	57.89%
Inner North West	Weetwood	11	6	54.55%	5	45.45%
Inner North West	Headingley	2	2	100%	0	0%
Outer North West	Adel & Wharfedale	7	7	100%	0	0%
Outer North West	Guiseley & Rawdon	12	8	66.67%	4	33.33%
Outer North West	Horsforth	5	5	100%	0	0%
Outer North West	Otley & Yeadon	10	6	60%	4	40%
Inner Armley	Armley	42	28	66.67%	14	33.33%
Inner West	Bramley & Stanningley	66	44	66.67%	22	33.33%
Outer West	Calverley & Farsley	7	5	71.43%	2	28.57%
Outer West	Farnley & Wortley	36	23	63.89%	13	36.11%
Outer West	Pudsey	13	11	84.62%	2	15.38%
Inner South	Beeston & Holbeck	41	26	63.41%	15	36.59%
Inner South	City & Hunslet	47	13	27.66%	34	72.34%
Inner South	Middleton Park	41	28	68.29%	13	31.71%
Outer South	Ardsley & Robin Hood	6	6	100%	0	0%
Outer South	Morley North	11	3	27.27%	8	72.73%
Outer South	Morley South	6	2	33.33%	4	66.67%
Outer South	Rothwell	20	15	75%	5	25%

Appendix 4

Q1 – 2010-11

NI 60: The percentage of core assessments that were completed within 35 working days of their commencement

Area Committee	Ward	CA Total	No. of CA completed within 35 working days	% of CA completed within 35 working days	No. of CA not completed within 35 working days	% of CA completed within 35 working days
Inner East	Gipton & Harehills	22	18	81.82%	4	18.18%
Inner East	Burmantofts & Richmond Hill	17	16	94.12%	1	5.88%
Inner East	Killingbeck & Seacroft	33	26	78.79%	7	21.21%
Outer East	Cross Gates & Whinmoor	9	8	88.89%	1	11.11%
Outer East	Garforth & Swillington	2	2	100%	0	0%
Outer East	Kippax & Methley	7	5	71.43%	2	28.57%
Outer East	Temple Newsam	12	9	75%	3	25%
Inner North East	Moortown	0	N/A	N/A	N/A	NA
Inner North East	Roundhay	1	1	100%	0	0%
Inner North East	Chapel Allerton	15	14	93.33%	1	6.67%
Outer North East	Alwoodley	4	3	75%	1	25%
Outer North East	Harewood	0	N/A	N/A	N/A	NA
Outer North East	Wetherby	1	0	0%	1	100%
Inner North West	Hyde Park & Woodhouse	6	5	83.33%	1	16.67%
Inner North West	Kirkstall	15	11	73.33%	4	26.67%
Inner North West	Weetwood	10	8	80%	2	20%
Inner North West	Headingley	1	1	100%	0	0%
Outer North West	Adel & Wharfedale	2	2	100%	0	0%
Outer North West	Guiseley & Rawdon	8	3	37.50%	5	62.50%
Outer North West	Horsforth	10	6	60%	4	40%
Outer North West	Otley & Yeadon	8	8	100%	0	0%
Inner West	Armley	37	31	83.78%	6	16.22%
Inner West	Bramley & Stanningley	43	36	83.72%	7	16.28%
Outer West	Calverley & Farsley	5	5	100%	0	0%
Outer West	Farnley & Wortley	19	15	78.95%	4	21.05%
Outer West	Pudsey	11	11	100%	0	0%
Inner South	Beeston & Holbeck	25	15	60%	10	40%
Inner South	City & Hunslet	25	19	76%	6	24%
Inner South	Middleton Park	44	32	72.73%	12	27.27%
Outer South	Ardsley & Robin Hood	0	N/A	N/A	N/A	N/A
Outer South	Morley North	8	4	50%	4	50%
Outer South	Morley South	8	8	100%	0	0%
Outer South	Rothwell	4	3	75%	1	25%

Please Note: For certain Wards the numbers of Core Assessments is at zero. This is due to the fact that either a Core Assessment is yet to be carried out as they are within the 35 working days or it was deemed that no further action required.

Appendix 5

The complete list of agencies / sectors who can potentially raise CAFs is: Behaviour and Education Support Team - BEST; Early Years; Education Leeds; Health; IGEN; LCC; Multi Agency Support Team; Third Sector (including voluntary, community, charity); Youth Offending Service; Youth Service; Primary Schools; High Schools; Extended Services; CYP Social Care; Environments and Neighbourhoods; Connexions; Schools – Specialist Inclusive Learning Centres; Schools – Pupil Referral Unit; Prospects; Housing (LCC); Connect Housing and the Private Sector.

CAF Data – Number of Assessments Initiated by Agency – Quarter 1 – 2010-11

Area Committee	Assessors/Agency/Group	Number of Assessments Initiated
Inner East	CONNECT HOUSING	1
	EARLY YEARS	7
	EDUCATION LEEDS	1
	EXTENDED SERVICES	1
	HEALTH	5
	HIGH SCHOOL	8
	PRIMARY SCHOOLS	13
	SCHOOLS (SILC)	1
	THIRD SECTOR	1
	YOUTH OFFENDING SERVICE	1
	YOUTH SERVICE	1
Inner East Total		40
Outer East	CONNEXIONS	1
	EARLY YEARS	5
	EDUCATION LEEDS	1
	EXTENDED SERVICES	1
	HEALTH	2
	HIGH SCHOOL	8
	IGEN	2
	PRIMARY SCHOOLS	11
	YOUTH OFFENDING SERVICE	1
	YOUTH SERVICE	1
Outer East Total		33
Inner North East	EARLY YEARS	14
	EDUCATION LEEDS	1
	EXTENDED SERVICES	3
	HEALTH	3
	HIGH SCHOOL	5
Inner North East Total		30
Outer North East	EARLY YEARS	5
	HEALTH	2
	HIGH SCHOOL	2
	PRIMARY SCHOOLS	5
Outer North East Total		14
Inner North West	EARLY YEARS	5
	EDUCATION LEEDS	2
	HIGH SCHOOL	2
	PRIMARY SCHOOL	8
	SCHOOLS (SILC)	1
Inner North West Total		20

Area Committee	Assessors/Agency/Group	Number of Assessments Initiated
Outer North West	EARLY YEARS	3
	EDUCATION LEEDS	1
	HIGH SCHOOL	11
	PRIMARY SCHOOL	6
Outer North West Total		21
Inner West	BEST (Behaviour & Education Support Team)	4
	EARLY YEARS	2
	EDUCATION LEEDS	4
	EXTENDED SERVICES	1
	HEALTH	1
	HIGH SCHOOL	3
	MULTI AGENCY SUPPORT TEAM	1
	PRIMARY SCHOOLS	7
	THIRD SECTOR	5
	YOUTH SERVICE	1
Inner West Total		29
Outer West	BEST	2
	CONNEXIONS	1
	EARLY YEARS	5
	EDUCATION LEEDS	4
	HEALTH	2
	HIGH SCHOOL	9
	IGEN	1
	PRIMARY SCHOOLS	4
	THIRD SECTOR	3
Outer West Total		31
Inner South	EARLY YEARS	10
	EDUCATION LEEDS	3
	EXTENDED SERVICES	1
	HEALTH	4
	HIGH SCHOOL	7
	HOUSING (LCC)	1
	IGEN	1
	PRIMARY SCHOOL	7
	SCHOOLS (SILC)	3
	THIRD SECTOR	4
Inner South Total		41
Outer South	EARLY YEARS	12
	EXTENDED SERVICES	1
	HEALTH	1
	HIGH SCHOOL	3
	PRIMARY SCHOOLS	6
Outer South Total		23
Grand Total		218

Appendix 5

CAF Data – Number of Assessments Completed by Agency – Quarter 1 – 2010-11

Area Management Wedge	Assessors/Agency/Group	Number of Assessments Completed
Inner East	CYP SOCIAL CARE	1
	EARLY YEARS	1
	EDUCATION LEEDS	1
	EXTENDED SERVICES	2
	HEALTH	7
	PRIMARY SCHOOL	3
	THIRD SECTOR	1
Inner East Total		16
Outer East	EXTENDED SERVICES	2
	HEALTH	3
	HIGH SCHOOL	3
	PRIMARY SCHOOL	1
Outer East Total		9
Inner North East	EARLY YEARS	4
	HEALTH	3
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner North East Total		9
Outer North East	EARLY YEARS	2
	EXTENDED SERVICES	1
	HEALTH	1
	PRIMARY SCHOOL	1
Outer North East Total		5
Inner North West	EARLY YEARS	1
	THIRD SECTOR	2
Inner North West Total		3
Inner West	EARLY YEARS	2
	EDUCATION LEEDS	3
	PRIMARY SCHOOL	1
	SCHOOL (SILC)	1
	THIRD SECTOR	2
Inner West Total		9
Outer West	THIRD SECTOR	2
Outer West Total		2
Inner South	EARLY YEARS	2
	EDUCATION LEEDS	2
	HEALTH	2
	HIGH SCHOOL	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner South Total		9
Inner South	EARLY YEARS	2
	EDUCATION LEEDS	2
	HEALTH	2
	HIGH SCHOOL	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner South Total		9

Area Committee	Assessors/Agency/Group	Number of Assessments Completed
Outer South	EARLY YEARS	2
	HEALTH	1
	IGEN	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
	YOUTH SERVICE	1
Outer South Total		7
Grand Total		56

Appendix 6

NEET And Not Known Data Disaggregated By Ward – Standalone data for the month of June 2010

It should be noted that these figures will not include young people who are in education or training in Leeds and not resident in Leeds, those young people are included in the headline figures for the authority. If a young person's address is unknown it is recorded as the Connexions Centre. This means the large number of young people in the city centre does not reflect the number of young people who actually live in the city centre. Errors in the recording of postcode on the Connexions database mean there are a number of young people who can not be matched to a ward or a super output area. For this reason these figures should be viewed as indicative. City wide figures for June 2010 are:- Adjusted NEET: 8.8 % (1638 young people); Not Known: 5.0% (965 young people)

Area Committee	Ward	NEET		Not Known		Total No. of YP
		Count	%	Count	%	
Inner East	Gipton & Harehills	103	11.74%	70	7.98%	877
Inner East	Killingbeck & Seacroft	90	11.46%	57	7.26%	785
Inner East	Burmantofts & Richmond	91	14.22%	61	9.53%	640
Outer East	Crossgates & Whinmoor	41	7.03%	21	3.60%	583
Outer East	Garforth & Swillington	22	4.26%	9	1.74%	517
Outer East	Kippax & Methley	28	6.02%	15	3.23%	465
Outer East	Temple Newsam	51	7.85%	31	4.77%	650
East Total		426	9.43%	264	5.84%	4517
Inner North East	Moortown	26	4.96%	5	0.95%	524
Inner North East	Roundhay	25	4.35%	20	3.48%	575
Inner North East	Chapel Allerton	75	11.59%	46	7.11%	647
Outer North East	Alwoodley	20	4.42%	10	2.21%	452
Outer North East	Harewood	7	2.46%	4	1.40%	285
Outer North East	Wetherby	3	1.13%	9	3.38%	266
North East Total		156	5.67%	94	3.42%	2749
Inner North West	Headingley	10	10.75%	4	4.30%	93
Inner North West	Hyde Park & Woodhouse	41	13.95%	17	5.78%	294
Inner North West	Kirkstall	43	9.39%	23	5.02%	458
Inner North West	Weetwood	28	6.24%	6	1.34%	449
Outer North West	Adel & Wharfedale	15	3.64%	9	2.18%	412
Outer North West	Guisley & Rawdon	19	3.82%	11	2.21%	498
Outer North West	Horsforth	17	3.42%	14	2.82%	497
Outer North West	Otley & Yeadon	34	6.13%	16	2.88%	555
North West Total		207	6.36%	100	3.07%	3256
Inner West	Armley	104	15.05%	27	3.91%	691
Inner West	Bramley & Stanningley	78	12.50%	34	5.45%	624
Outer West	Calverley & Farsley	15	3.18%	14	2.97%	471
Outer West	Farnley & Wortley	61	8.76%	47	6.75%	696
Outer West	Pudsey	35	6.25%	25	4.46%	560
West Total		293	9.63%	147	4.83%	3042
Inner South	Beeston & Holbeck	79	12.78%	38	6.15%	618
Inner South	City & Hunslet	91	11.36%	166	20.72%	801
Inner South	Middleton Park	104	13.38%	54	6.95%	777
Outer South	Ardsley & Robin Hood	35	6.68%	14	2.67%	524
Outer South	Morley North	25	5.06%	19	3.85%	494
Outer South	Morley South	28	5.76%	19	3.91%	486
Outer South	Rothwell	35	7.26%	19	3.94%	482
South Total		397	9.49%	329	7.87%	4182

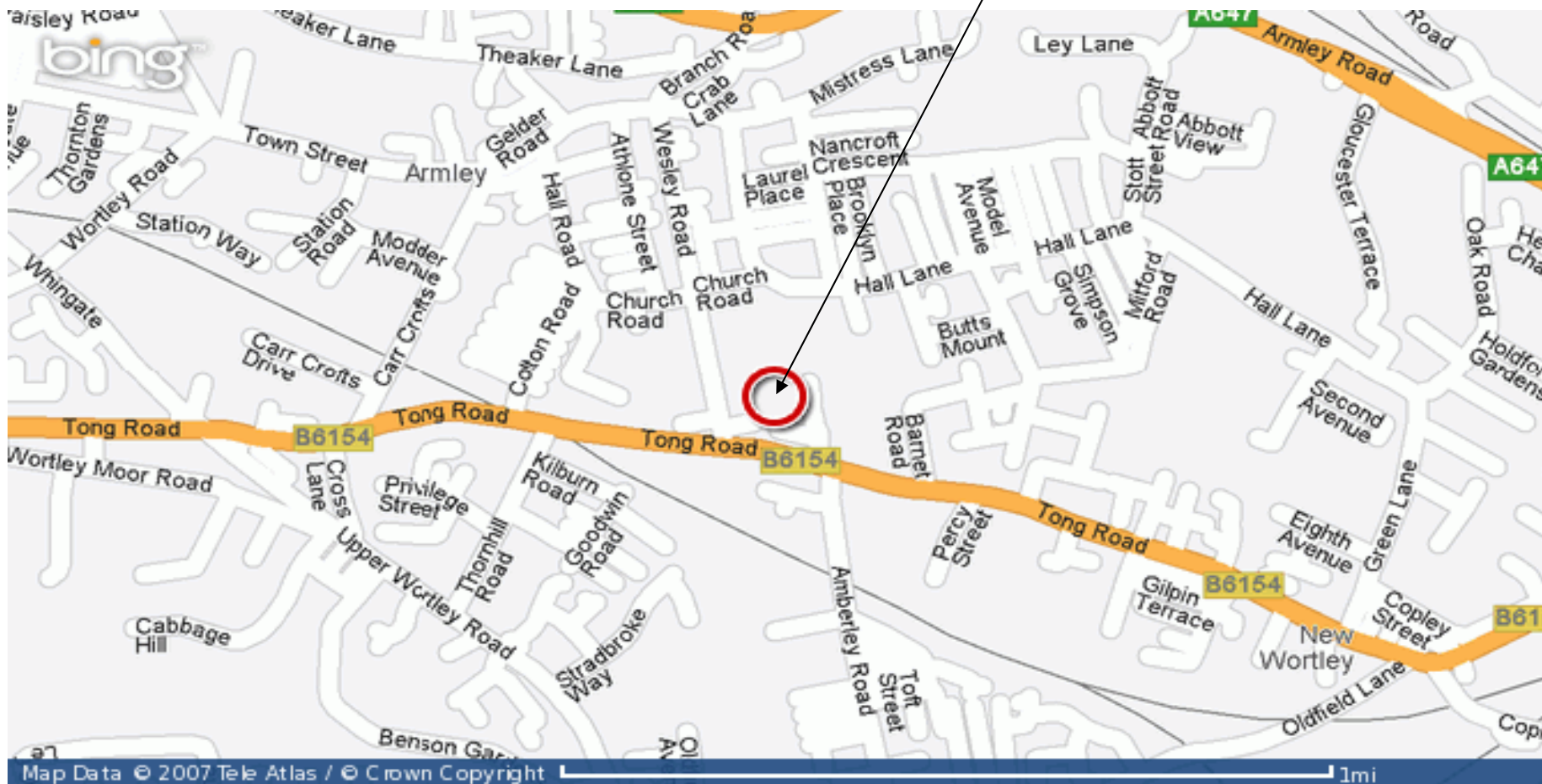
Comparison With Other Local Authorities For June 2010

The figures for Leeds Statistical Neighbours are detailed in the table below. Leeds is in line with statistical neighbours for the percentage of young people NEET. The percentage of young people Not Known in Leeds has reduced but requires further improvement, 1.6 percentage points above the mean indicator for statistical neighbours.

Statistical Neighbours	16-18 NEET %	Age 16 NEET%	Age 17 NEET%	Age 18 NEET%	16 - 18 NK %	Age 16 NK%	Age 17 NK%	Age 18 NK%
Leeds	8.8%	7.8%	8.6%	9.2%	5.0%	2.9%	3.1%	7.1%
Mean indicator for statistical neighbours	8.8%	7.1%	8.0%	9.8%	3.4%	1.4%	1.9%	5.3%
Sheffield	9.4%	7.9%	8.0%	11.0%	4.5%	1.9%	2.5%	6.8%
Bolton	10.8%	9.7%	9.9%	11.7%	5.1%	2.9%	3.8%	6.5%
Stockton-on-Tees	10.6%	7.1%	9.0%	12.7%	1.0%	0.7%	0.3%	1.7%
Darlington	8.4%	7.5%	8.3%	8.7%	1.4%	0.3%	0.7%	2.5%
Calderdale	7.9%	5.2%	6.9%	9.4%	3.0%	0.2%	1.2%	5.1%
St. Helens	7.6%	5.6%	7.1%	8.5%	2.0%	Not Available	0.9%	3.3%
Derby	8.3%	7.0%	7.7%	9.1%	6.5%	3.1%	3.3%	10.3%
Kirklees	8.6%	8.0%	7.8%	9.5%	3.8%	1.5%	1.9%	6.2%
North Tyneside	9.2%	7.5%	9.1%	9.6%	3.5%	0.6%	1.3%	5.9%
Milton Keynes	7.3%	5.3%	6.7%	8.2%	3.4%	1.0%	2.6%	4.5%

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Strawberry Lane Community Centre, Strawberry Lane, Leeds LS12 1SF



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